



# BUILTH WELLS TOWN COUNCIL CYNGOR TREF LLANFAIR-YM-MUALLT

**Mayor:** Councillor Gwyn Davies  
**Town Clerk:** Louise Hammond

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## Minutes of the Meeting of Builth Wells Town Council held on **Wednesday 27th May 2020** commencing **at 7.00 pm** in The Strand Hall, Builth Wells.

**Present:** Cllr's G.Davies,M.Prynne,A.Waller,J.Jones,B.Reardon,J.Walters,G.Thomas,A.Morgan

**Apologies for Absence:**Cllr's G.Goodwin,D.Jones

**Other Attendance:** Louise Hammond (Town Clerk)

**First Skype meeting carried out by Council due to Covid-19: no public participation or press.**

Reference	Subject	Actions & Action Owners (if appropriate)
BW/044/20	Declaration of Interest:	None
BW/045/20	Minutes: To authorise chair to sign the minutes of the Town Council meeting held on the 10th March 2020 as a correct record. <b>Proposed Cllr Walters/ Seconded Cllr Prynne – All in favour</b>	

<p><b>BW/046/20</b></p>	<p><b>Resolutions Made During Covid-19: March-May</b></p> <p>No concern raised over the decisions that were made during the first few weeks of lockdown due to Covid-19. Council resolved to accept all decisions made during that period.</p> <p><b>Proposed Cllr Thomas/Seconded Cllr Walters – All in favour</b></p>	
<p><b>BW/047/20</b></p>	<p><b>Audit: Clerk.</b></p> <p>All documentation was sent out to Councilors prior to the meeting. There was an indepth discussion around each item. Council resolved to accept Audit and sign off.</p> <ul style="list-style-type: none"> <li>a) All Accounts held by Council Reconciled <b>Council resolved to accept</b></li> <li>b) Year End Completed by Rilatas. <b>Council resolved to sign off year end</b></li> <li>c) Internal Audit presented to Council <b>Council accept Internal Audit &amp; notification from Clerk outlining the points raised.</b> <b>No clarification sought over internal audit</b></li> <li>d) Any Clarification required regarding Internal Audit or Variance <b>No clarification sought over Variance or Internal audit</b></li> <li>e) Council to accept Internal Audit <b>Council resolved to accept Internal Audit</b></li> <li>f) Council to accept Annual Return <b>Council resolved to accept Annual return</b></li> <li>g) Notice of Electors rights will be displayed between (1<sup>st</sup>- 26<sup>th</sup> September) <b>Council aware</b></li> <li>h) AGAR to be accepted by council and signed off. <b>Council resolved to accept and sign of AGAR</b></li> <li>i) VAT £3281.80 reclaimed <b>Council aware</b></li> <li>j) Insurance 3 year with Zurich £2438.98 <b>Council resolved to remain with Zurich</b></li> <li>k) Banking Mandate <b>Council resolved to accept new banking mandate and new signatories</b></li> </ul>	<p>Clerk to send to external auditor</p>

	<p>l) Direct Debit's <b>Council state Direct Debits will be reviewed next year as there was a review carried out within the last two years.</b></p> <p><b>Proposed Cllr Morgan/ Seconded Thomas – All in favour</b></p>	
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**The meeting concluded at 0745 hours**

Signed on behalf of the Town Council: .....

Name: ..... Date: .....