



BUILTH WELLS TOWN COUNCIL
CYNGOR TREF LLANFAIR-YM-MUALLT

Mayor: Councillor Gwyn Davies
Town Clerk: Louise Hammond

Council Office
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Powys
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Members of the Town Council are hereby summoned to attend the next Staffing Committee meeting of the Builth Wells Town Council, which will be held on **Tuesday 22th September 2020** commencing at **7.00 pm**, at the Strand Hall, Builth Wells.

AGENDA

1	Apologies for absence:
2	Delcaration of Interest: Reminder to members. A personal Interest is also a Prejudicial Interest because under the objective public perception test (<i>Para 12(1) of the Members' Code of Conduct</i>) where you have a personal interest in any business of your authority you also have a prejudicial interest in that business, if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant, that it is likely to prejudice your judgement of the public interest.
3	Minutes: No previous minutes
4	Salary Review (Clerk)
5	Staff Appraisal Feedback
	This Town Council Meeting will be conducted via Skype/Zoom. Due to current Covid-19 measures no admittance for public or press.

Louise Hammond

Town Clerk
Council Offices
The Strand Hall
Builth Wells
Powys LD2 3AA
Tel No: 01982 551568

Signed by Town Clerk:



Public Speaking Procedure at Council Meetings

The following criteria should be followed:

- a) If there are several members of the public in attendance, each address would be limited to 3 minutes per person.
- b) All questions and answers addressed through the Chair.
- c) If on the same topic, then two people to represent the whole group.
- d) May put any relevant question to the Council or Town Councillor.
- e) There will be no discussion in answering the question from either party.
- f) Where the six-month rule applies the question may be put, and an answer shall be given providing it had already been discussed.