

BUILTH WELLS TOWN COUNCIL
CYNGORTREFLLANFAIR-YM-MUALLT



Minutes of the Meeting of Builth Wells Town Council held on **Tuesday 8th January 2019**
commencing at 7.30 pm in The Strand Hall, Builth Wells.

Present : Cllr G. Davies (Deputy Mayor), Cllr M. Prynne, Cllr D. Ronicle, Cllr. B. Reardon, Cllr D. Jones

Apologies for Absence : Cllr B. Watkins, County Cllr. J Pugh

In Attendance : Karen Compton (Press), Anwen Parry

BW/001/19 Elect a Chair for the Meeting

Cllr. D. Ronicle proposed Cllr. G. Davies (Deputy Mayor)
Cllr. B. Reardon seconded, all in favour

BW/002/19 Apologies for Absence

Apologies received from Cllr. D. Watkins, County Cllr. J Pugh

BW/003/19 Declaration of Acceptance of Office

Mr Gary Goodwin and Mr Alan Waller both read out and signed the Declaration of Acceptance of Office. Cllr. G. Davies (Deputy Mayor) warmly welcomed the new members and introduced the other Councillors.

BW/004/19 Declarations of Interest: None

BW/005/19 Minutes:

To authorise the Chairman to sign the minutes of meeting held on 11th December 2018 as a correct record.

Proposed Cllr D Ronicle, seconded Cllr B Reardon all agreed

BW/006/19 County Councillor's Report Cty Cllr J. Pugh

Not available

BW/007/19 Vacancy for Mayor

One Voice Wales were telephoned for advice on the Council operating without a Mayor until May 2019 or whether a ballot is needed. OVW have advised they will call back with the relevant information. Cllr. G. Davies has agreed to be the Authorised Officer of the Council in between meetings, Cllr. D. Ronicle offered his full support to Cllr. G. Davies
Cllr. B. Reardon proposed we obtain further information and discuss in the next meeting. Cllr. D. Ronicle seconded, all in favour.

BW/008/19 Resignation of Cllr. R. Sweet:

Cllr. G. Davies read out the resignation letter from Cllr. R. Sweet. A letter will be sent to Cllr. R. Sweet to thank him for his contribution to the Town Council.

BW/009/19 Vacancies for new Councillors

4 Vacancies have been advertised, PCC need to be advised of the new notice.

BW/010/19 Current position regarding Town Clerk update

Julie Dwyer has recently handed her notice in due to a new business opportunity, she was thanked for her time. Julie has offered to help where needed until a new Clerk has been appointed.

BW/011/19 Finance: Cllr. D. Ronicle

Rates Appeal Update – PCC have advised that the correct amount of Rates are being paid, Cllr. D. Ronicle will continue to apply for Charity Relief.

Internal Audit – Cllr. D. Ronicle is collating information and will send to the audit office when complete. Cllr. M. Prynne proposed that Julie Dwyer is appointed as the Internal Auditor, Cllr. B. Reardon seconded. All in Favour

Update on Finance - Finances are up to date. Cheques to be signed.

Cllr. D. Ronicle handed out a Financial Summary Sheet which was reconciled as of 8/11/18 and updated from the cheque books and paying in books on 8/1/19. The running totals were discussed and £52,000 will be available after all cheques have been paid.

Cllr. D. Ronicle advised that the Groe toilet money had not been emptied and will do this during the week and pay the money into the Nat West Van Friday.

Cllr. B. Reardon requested a change in bank.

YFC If the damages deposit hasn't been returned yet then the costs of the repairs need taking into account and the balance returning.

Councillor Allowance – A letter is needed from each Councillor who wishes not to claim their allowance, this can be either a Council Template or a written letter from the individual Councillor.

Budgets – The Final Budget for 2019/20 was presented with all amendments from the Finance Meeting corrected.

Cllr. D. Ronicle asked all Councillors to read the Minutes from the Extra-ordinary (Precept) Meeting held on Monday 7th January 2019. Precept to be agreed at tonight's meeting and the Final minutes to be presented at the next monthly Council Meeting.

Cllr. B. Reardon proposed, Cllr. M. Prynne seconded, all in favour of minutes Cllr. G. Davies signed.

Proposed Budget 2019/2020 – The Precept amount requested is £91,860 this equates to £600 above last year's precept, this is an additional 0.61p increase on a Band D property. The current loan on the Strand makes this higher otherwise we would be in line with other Councils. Cllr. B. Reardon feels that 0.61p increase is good.

Cllr. M. Prynne suggested that the Council should bring the precept back in line with the current year and to review each requested amount.

Christmas Lights – Cllr. G. Davies suggested that the Council purchase new equipment / lights from the remaining budget still available this year, therefore there will be no increase to the Precept for 2019/2020. Precept request will be kept the same as this year at £91,600.00.

Cllr. M. Prynne seconded. All in favour and agreed.

Cllr. D. Ronicle and Julie Dwyer were thanked for their input and work carried out on the Budget and Precept.

BW/012/19 Meryl's Table

Cllr. B. Reardon was pleased that the Table is known as The Meryl Prynne Table.

Due to the increase in cost for an additional table, a quote has been requested by a person outside of the Council to see what price they would be quoted. The cost they received was only £15.00 difference. The £2400 for the new additional table is the same amount that the previous 2 tables

costed together. It was suggested that the company is contacted to advise we have another supplier of the table and to see if the price can be reduced.

BW/013/19 Second Email Account

Cllr. G Davies has been in contact with Mr Paul McNiffe, he believes that nothing needs doing to remove his details. Cllr. G. Davies will invite Mr P McNiffe into the office one evening to try and resolve the matter. Cllr. M. Prynne has advised to telephone Llandrindod (ITS DUN) to see if they can help in any way. The only other option is to telephone Microsoft.

BW/014/19 Banking

A meeting was held with Mr Greg Couch from Nat West regarding Internet Banking, currently this isn't an option for the Council as 2 signatures are currently required. The Clerk is unable to be a signature as this would be illegal.

BW/015/19 Grant Applications:

None

BW/016/19 Rotary Clock

The Clock has been taken for cleaning and for the condition to be checked ready for putting up on Sunday. Cllr. G. Davies advised that the clock will not fit in the current place and will therefore need to be put up above the canopy in line with the window by the disabled toilet. A qualified Electrician is needed for the installation.

All Councillors have been invited to see where the clock will be placed on Sunday. There is a plaque that also needs siting where people are able to read it, suggestions were made by the door by the window / pillars.

BW/017/19 War Memorial

Nothing further to report. Restoration work will be starting on the War Memorial in May 2019.

BW/018/19 Christmas Lights

A meeting will be held Tuesday 29th January at 7.30 pm to discuss this year's events and priorities for next year. Cllr. M. Prynne would like a tree displayed in the Memorial Garden, fenced off with an opening ceremony and Local Choirs in attendance.

BW/019/19 Strand Hall

Cllr. G. Davies advised that the door fittings have been ordered. Mirrors have also been looked at but is struggling to find somewhere with toughened glass. A sample of glass was presented to Cllr. G. Davies that were in the Strand but he would prefer mirrors ready to hang. It was agreed that there is a continuous snag list for the Strand. Cllr. G. Davies would like to clean the tarmac and the Strand yard for the parking area for the Council and Cadets only and have pop up bollards.

Strand Disabled Toilet – Key needed for the disabled toilet for plumber coming in to repair toilet.

Cllr. B. Reardon has been asked if we can borrow his key for entry to the toilet. It was discussed that a pay machine be installed to the toilets, further information needed on the costs to see if this will be cost effective.

BW/020/19 Correspondence: Cllr. G. Davies

British Gas Plan – A telephone call is needed to British Gas to discuss a new plan

Grass Cutting – It was agreed that the grass cutting contract will be continued at the same price as this year. Cllr. D. Ronicle proposed, Cllr. M. Prynne seconded all in favour and agreed.

Councillors were very pleased with the work carried out this year by Mr Terry Conti.

Website Submission – A submission received querying the lack of information available on the website. The website is currently under construction and is being updated.

Ministry of Defence Training Notice – For information purposes.

Acknowledgement from Police – Letter received to acknowledge receipt. Cllr. M. Prynne to take a copy of the letter to the Road Safety meeting at Talgarth.

Email ref Blocked Footpath – This is out of Builth area. Reply back giving the details of Mr Paul Davies at Llanganten Council.

Strand Rear Doors – The doors have been checked and noted that there is some damage which will need repairing.

Groe Toilet Funding – Cllr. G. Davies read out the email, PCC need to be contacted to confirm funding. It was noted that the Groe footpaths have root growth which is causing damage. The General condition of the footpaths is poor, and the trees in the War Memorial also need cutting, Steve Butcher to be contacted to see if there is any support available, if nothing is available permission is needed for the Council to complete the work needed. Tony needs to be there.

Loan Repayment Letter – For Information only

BW/021/19 Post Office

Equipment hasn't fully been removed yet. There have been a few interested parties, Tracy from Nightshades has shown her interest in having the Post Office in the rear of her shop, and she has applied but is still awaiting a response. The current Post Master has employment elsewhere.

It was felt that closure of the Post Office and the Spar has had an impact on Traders, some have advised a decrease in takings. The Groe car park seems to be empty, Cllr D. Ronicle proposed that PCC are contacted to see if they will allow free parking in the Groe until the end of February. Cllr. B. Reardon seconded, all agreed.

Due to the closure of the Post Office and the Impact on businesses it was suggested that an invitation be sent out to local traders to attend a Chamber of Trade meeting, Cllr D. Ronicle proposed, Cllr. B. Reardon seconded, all agreed. Cllr. M. Prynne will look at previous dates and suggest a suitable date and time.

We will contact Mr Ivor Williams as soon as possible to find ways of promoting Builth Wells in the future.

BW/022/19 Groe Toilets up-date:

Cllr. G. Davies has compiled a list of things that need to be looked, the ventilation dome needs to be finished. Cllr. G. Davies advised he is looking at suppliers the Council have accounts with so that items can be purchased and the snag list completed.

BW/023/18 Community Award:

Cllr. M. Prynne advised this can be removed from the Agenda

BW/024/19 Dates to be decided:

Review of the Council's Risk Assessment Schedule.

Review of the Council's Fixed Assets Register. – This needs updating

Review of the Council's Standing Orders dated January 2018

Review of the Council's Financial Regulations dated June 2018.

Appointment of an Internal Auditor for 2017/18 audit. – Cllr. M. Prynne proposed to appoint Julie Dwyer to be Internal Auditor, Cllr. B. Reardon seconded, all in favour.

It was agreed that the above will be discussed at the meeting on Wednesday 6th February, starting at 7.00 pm. Cllr. B. Reardon proposed due to health reasons that the Ordinary Meetings are changed to 7pm.

BW/025/19 Invoices for Payment:

All invoices need to be paid.

Cllr. D. Jones proposed all cheques need to be posted, Cllr. M. Prynne seconded, all agreed
Axess 2 Limited need to be contacted for Service Log and Certificate.

BW/026/19 Any Other Business

Cllr. G. Davies received an email asking that Builth Wells Traders participate in supporting the local Cancer Charity May 7th to May 11th 2019 by turning their windows pink, all money raised will go to Builth Cancer Charity.

BW/027/19 Chairman's Report/Diary

The next Town Council Meeting will be held on Tuesday 12th February, Cllr. M. Prynne to speak with Jane to see if the meeting can start at the earlier time of 6.30 pm.

Meeting closed at 9.45pm

Signed.....

8th January 2019