

**BUILTH WELLS TOWN COUNCIL  
CYNGORTREFLLANFAIR-YM-MUALLT**



**Minutes of the Meeting of Builth Wells Town Council held on **Tuesday 11th December 2018** commencing **at 7.30 pm** in The Strand Hall, Builth Wells.**

**Present :** Cllr G. Davies (Deputy), Cllr M. Prynne, Cllr B Watkins, Cllr D. Ronicle, Cllr. B. Reardon

**Apologies for Absence :** Cllr P. McNiffe, Cllr, D Jones.

**Absent:** Cllr. R. Sweet

**In Attendance :** Karen Compton (Press), County Cllr J. Pugh  
2 Members of the Public

**BW/172/18 Declarations of Interest:** None

**BW/173/18 Minutes:**

To authorise the Chairman to sign the minutes of meeting held on 13th November 2018 as a correct record.

**Proposed Cllr . M.Prynne, seconded Cllr G Davies all agreed**

**BW/174/18 County Councillor's Report** Cty Cllr J. Pugh

Meeting commenced at 7.40pm. Prior meeting regarding regeneration at 7.00pm with input from Cty Cllr J. Pugh

Groe Park – Complaints have been received on the uneven surface of the paths on the Groe. The Park is looking unkempt, a suggestion was made that perhaps Crowd Funding and cash raising would help.

Christmas Lights – Rugby Club would consider adding to the Christmas Lights, however there is a cost involved. Cty Cllr J Pugh would like to attend the Christmas lights meeting in February to discuss a new light for the Rugby Club.

Army Cadets – Cty Cllr J Pugh read out an email that the Army Cadets had sent him saying that they may consider leaving. They are disappointed that requests to use the hall or kitchen have been refused or could use it at a cost. The Cadets pay regularly and feel that they could have had more use of the Strand Hall. They have approached other halls to see if they can accommodate them better. Cllr. J Pugh feels the cadets have a point. Cllr. B. Reardon and Cllr. D. Ronicle feel a meeting is necessary with the cadets to sort out these issues and come to a solution. Cllr. M. Prynne has had conversations with cadets regarding the access to the cleaning cupboard.

All Councillors are in agreement that this situation needs to be addressed so that the cadets can have more use the Strand, within a flexible arrangement. A meeting needs to be arranged as soon as possible. Cllr. J Pugh to approach the cadets for a meeting date.

Cllr. D. Ronicle would like it minuted that it's a shame the cadets did not approach the council earlier to deal with the issues.

Post Office – Cllr. J. Pugh was unable to attend the meeting last Friday 7<sup>th</sup> it appears that we are stuck in limbo at the moment. There is lots of goodwill but further information is required. We are two weeks away from the current P.O. closing so we do need to act as soon as possible but it is destitute with Christmas Holidays and short time frame to deal with. Cllr. J. Pugh asked if anyone receives any information regarding the P.O. to please pass it on to him.

Cty Cllr J. Pugh left the meeting at 7.55pm.

#### **BW/175/18 Vacancies for three new councillors:**

There have been 3 applications

One application is difficult to read so may need returning

Mr G Goodwin – has applied, he feels he can offer assistance to the town and would like to help shape its future.

Mr A Waller – Has helped with Christmas Lights. Cllr. G Davies read out his application.

Cllr. B. Reardon suggests that three councillors interview the application. Clerk to arrange a meeting date, perhaps before Christmas ready for Co-Option at January meeting.

#### **BW/176/18 Current position regarding Town Clerk update**

Contract needs to be brought before the council to be agreed. Some alterations have been made by Cllr. D. Ronicle and Cllr. B. Reardon. However some GDPR regulatory changes need to be included. Councillors need to read it. GDRR needs to be discussed in February for Councillors. Contract needs to be signed within 12 weeks.

#### **BW/177/18 Finance:** Cllr. D. Ronicle

**Rates Appeal Update** – Email arrived: PCC is not permitted to offer Rates Rebate, therefore if we are paying Business Rates then surely we should be permitted some small business rates relief ? Cllr. D. Ronicle wants it minuted that he feels the Strand falls between two statuses. He will apply again and ask if we qualify for Charity Relief. Cllr. B. Reardon suggested asking other councils for their advice / ideas.

**Internal Audit** – On going but there are two issues – The Audit is stuck because they want more information on the Strand building. Cllr. D. Ronicle is collating information and will send to the audit office when complete.

We have been complimented on our Internal Audit Procedure and is an example of best practice.

**Update on Finance** - Finances are up to date. Some cheques to be signed. Some monies still to come in. £62,000 left in account once everything has been balanced. An upkeep Grant needs to be applied for from the Welsh Assembly. It needs to go next week. Cllr. D. Ronicle produced Expenditure Reports to the Councillors to show the first years' operating finances for the Strand Hall. Any build payments have been left out. – This should be correct from April 1<sup>st</sup> – November 31<sup>st</sup> etc.

Without cadets we are in credit by £4,000.

Visitors left the meeting at 8.27 pm.

Finance meeting January 15<sup>th</sup> Now 8<sup>th</sup> January 2019 – This is a precept meeting, time and date set.

Council meeting on the 8<sup>th</sup> January so precept MUST be prior. There must be a Quorum – 4 to attend. Cllr. G. Davies proposed Monday 7<sup>th</sup> January 2019. The official title is a Budget Meeting, Start time will be 7.30pm. Once the precept has been agreed and sent Cllr. D Ronicle will step down so that the Clerk can take over. However he is happy to guide and advise should it be required.

**Banking** – Mr Greg Couch from Nat West will meet with Cllr. D. Ronicle, Cllr. M. Prynne and Cllr. G. Davies to discuss an on-line banking system.

HMRC – Cllr. D. Ronicle wants it minuted that he eventually contacted them to see what their message was about, it was Social Care In query. They were asked to contact PCC.

### **BW/178/18 Meryl Table**

Honorarium should be covered by Council if possible. The costs for Cllr. M. Prynne's table has doubled this year and councillors do not feel that Cllr. M. Prynne should pay the extra cost. She is happy to pay the difference in costs but this seems unfair. Cllr. D. Ronicle does not want the extra amount to be covered by Cllr. M. Prynne. Honorarium to be included on next month's Agenda.

### **BW/179/18 Second Email Account**

When the email system failed a second emails account might be a safety buffer. It may have to be advised now as Cllr. P. McNiffe has resigned.

A discussion regarding whether Cllr. G. Davies should step up as Mayor. This will be concluded in January's meeting.

### **BW/180/18 Banking**

Already discussed. A meeting with Mr Greg Couch from Nat West on 21<sup>st</sup> December 2018 will take place.

### **BW/181/18 Grant Applications:**

**Wyeside** Application – Falls within next year's budget

**Busy Bees** – after school club. Applied for a grant of £500

Cllr. M. Prynne proposed we grant the £500

Cllr. D. Ronicle seconded – all agreed

**Primary School** – Have applied for a grant for £2,000. They require equipment to up-grade the shed on the school campus which will cost £7,000. They have accrued £5,000.

Cllr. B. Watkins proposed giving them £500. Seconded by Cllr. D. Ronicle. All agreed.

### **BW/182/18 Rotary Clock**

Cllr. B. Reardon feels that the Rotary Clock needs to be placed on the wall. If the clock can go up at the same time as the lights, the electrics can always be done at a later date. Hopefully this will take place soon.

### **BW/183/18 War Memorial**

Restoration work will be starting on the War Memorial in May 2019.

### **BW/184/18 Strand Hall**

Costing – Covered Previously

If Cadets do use other rooms this must be when other regular users are not using the rooms. i.e should not conflict with Yoga or Slimming World.

Some dirt has been walked in during an event recently so matting might be a good idea at the entrances. The PA system should be costed differently. Costings for the Strand Hall should be discussed and detailed so that it is a true reflection of a business costing. This may cause current costings to be raised or indeed levered in certain areas. A meeting needs to be arranged.

### **Snagging List**

Cllr. G. Davies knows someone who can come to the Strand Hall and finish off the snagging list in one go. There is money available. Cllr. D. Ronicle proposed and Cllr. B. Watkins seconded.

### **YFC Dance**

Went very well. There was one small incident of vandalism but otherwise all okay. A soap dispenser was broken but YFC are happy to pay for a replacement. £75.00 needs to be returned from their £100 deposit. The hall was left in a very good state. The Rugby Club would like to hire the hall. The consensus is that we allow the bookings but they need to adhere to the rules.

### **Outside Strand Toilets**

The public sometimes ask for the toilets to be opened. However they will need to be cleaned and at present councillors are over loaded with other duties to be able to be more hands on. Cllr. B. Reardon feels that the indoor toilets need to be cleaned by a cleaner rather than councillors.

### **BW/185/18 Correspondence:** Cllr. G. Davies

Letter to TC cleaning was read out by Cllr. G. Davies. The toilets need to be on the agenda EVERY MEETING. In the meeting we also need to discuss the future of the toilets.

### **New Train Provider** – for Information

**Ariel Lift Platform** – Going to be relocated to Aberystwyth – respond to oppose to it by Clerk. Also contact Llandrindod Council.

**Niblets Letter & Response** - The response to the letter that was sent to Niblets was read out by Cllr. G. Davies. Signage is going to be bought and placed up. The refuse bin outside the fire exit belongs to the cadets and has been moved. It was decided that a bin needs to be purchase for the Stand and possibly CCTV installed eventually. The Council car park spaces are used by others. A way around this is to place pop-up bollards in place. Also the yard needs cleaning and painting bays delegated. Clerk, cadets need a signage space.

### **Expenditure limit 2019/20** – for information

### **Park run on the Grow** – for information

### **British Legion** – Thank you letter was read out by Cllr. G. Davies

Management of TC Website – Email was discussed. It was a complaint and offer of assistance. Cllr. D. Ronicle is going to be trained to use and up-date the website when he is less busy. Councillors felt that it could be used more to advertise our events etc.

### **Precept Letter & Form** – for 2018/2019 it has to be sent by 22 January

### **Career Resource** – for information

### **BW/186/18 Post Office**

This was commented on earlier by Cllr. J. Pugh

### **BW/187/18 Groe Toilets up-date:**

The CCTV signs need to be placed as soon as possible

Letters have been sent to the Police and the Heart of Wales regarding the damage caused to the door of the shower room carried out by the Police. We are to write again politely for a response. A Councillor asked if we have footage of the incident on pen stick for reference.

### **BW/188/18 Community Award:** Cllr P. McNiffe

This was not discussed due to Cllr P. McNiffe's absence.

### **BW/186/18 Invoices for Payment:**

All invoices need to be paid.

### **BW/187/18 Any Other Business**

Nursery are looking to be in the Riverside by Easter. However they have not heard from PCC. Cllr. D. Ronicle mentioned that the scouts have been given notice to vacate Riverside and they are looking to hold their meetings here at the Strand Hall.

Julie Dwyer – was welcomed to her new position.

Cllr. G. Davies reported on being introduced to the Countess of Wessex at the Royal Welsh Winter Fair, he also attended and PCC event on the Show Ground for the introduction to the launch of a local lottery which takes place in March 2019.

**BW/188/18 Chairman's Report/Diary**

**Meeting closed at 10.15pm**

**Signed.....**

**11<sup>th</sup> December 2018**