

BUILTH WELLS TOWN COUNCIL
CYNGOR TREF LLANFAIR-YM-MUALLT

Mayor: Councillor Gwyn Davies
Town Clerk: Louise Hammond

Council Office
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Members of the Town Council are hereby summoned to attend the next meeting of the Builth Wells Town Council, which will be held on **Tuesday 13th October 2020** commencing at **7.00 pm**, at the Strand Hall, Builth Wells.

AGENDA

1	Apologies for absence: Cllrs D.Jones, M.Prynne
2	Delcaration of Interest: Reminder to members. A personal Interest is also a Prejudicial Interest because under the objective public perception test (<i>Para 12(1) of the Members' Code of Conduct</i>) where you have a personal interest in any business of your authority you also have a prejudicial interest in that business, if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant, that it is likely to prejudice your judgement of the public interest.
3	Minutes: To authorise The Chairman to sign the minutes of the meeting held on 21st July 2020 as being a correct record.
4	Minutes: To authorise the chairman to sign the minutes of the meeting held on the 11 ^h August 2020 as being a correct record
5	Correspondence: Clerk a) Fixed Asset register Email (OVW) b) Lift Report

	<ul style="list-style-type: none"> c) Lottery Invite d) High Sheriff Invite e) Letter from County Times Journalist f) Letter from Blaubeuren (Germany) Twinning Expression g) Royal British legion Letter (Remembrance Day) h) Bike Bash i) County Times Email j) Marquee for wedding venue (2021) k) C.Cllr. Pugh email regarding the Roads l) Stone Trail
6	<p>Issues & Matters arising from Previous Meeting: Clerk</p> <ul style="list-style-type: none"> a) Thomas Pritchard Trust- No longer Operating b) Dog Waste Signs have arrived, and some have been put up c) Spot Check of Accounts carried out by Cllr Morgan (No issues found) d) Hoover and items required for strand purchased by caretaker e) Training enquires made, awaiting dates. f) War memorial repairs will now be carried out in the Spring g) Electoral services advised re new co-option h) Regular users advised of new procedures the need to adhere to Welsh government guidelines i) Planning comments passed on. j) Christmas Lights Group aware of budget amount left k) Benches in poor conditions Stephen Butcher advised and is looking into it and will deal when possible.
6	<p>Groe Toilest/Groe: Cllr Davies</p> <ul style="list-style-type: none"> a) Urnians (Saving water) b) Sani-bins (contract and Healthmatic) c) Public Spaces Protection Order sent out 14/8/2020
7	<p>Representatives on Outside Bodies: Clerk</p> <ul style="list-style-type: none"> a) Wyeside b) Riverside Community Hall c) OVW d) Chamber of Trade e) Builth Wells Gardening Club f) Builth Wells Access Group g) British Legion h) Thomas Pritchard Trust (No longer affiliated) i) The Groe Working Party j) Dog Control, Party

- k) Tri-Towns
- l) BWESG
- m) Builth Wells Primary School
- n) Community Support

8 Working Groups/Committees Within Council: Clerk

- a) PRF
- b) Strand Hall
- c) Christmas Lights
- d) Grievance panel
- e) Appeals Panel
- f) Disciplinary Panel
- g) Staffing Committee
- h) Open Spaces
- i) Events

9 Finance:Clerk

- a) Finance appraisal
- b) Precept received £32,860.00 (1st Sept 2020)
- c) Accounts Reconcilled.
- d) Spot check carried out by Cllr Morgan in order, no issues found.
- e) A/c Balance as of 4th September Current A/c £135,911.28
- f) Strand As of 1st September £43,323.09
- g) Banking
- h) Cheque Summary

PAYMENT SUMMARY SEPTEMBER 2020

DATE	PAYEE	REFERENCE	AMOUNT	SECTION
4/9/20	Nibletts Mica	3442	9.10	Levy 2010
4/9/20	Links Elec Xmas Lights	3443	1336.32	Sec 145
4/9/20	Strand Cleaning-Refurb	3444	1041.73	Levy 2010
4/9/20	Healthmatic	3445	1343.12	Act 1936 s.87
7/9/20	Howdens	3446	56.12	Levy 2010
7/9/20	Watering Baskets	3447	465.00	LGA 2000 ss 1-5
	Void	3448		
9/7/20	HMRC	3449	189.04	150
10/9/20	R&T Wood fuel	3450	2328.00	Public Health Act 1875 s.164
23/9/20	Swalec Gas	3451	481.69	150
23/9/20	Swalec Elec	3452	652.48	150
23/9/20	R & T wood fuel	3453	264.00	150
23/9/20	Salary	3454		150
23/9/20	Amazon	3455	18.66	150

23/9/20	Digger for Memorial G	3456	65.00	Open spaces Act 1906 ss 9 &10

PAYMENT SUMMARY OCTOBER 2020

DATE	PAYEE	REFERENCE	AMOUNT	SECTION
	*Strand Hall A/c *			
2/10/20	PHS	000061	139.79	150 (Covid -19)
2/10/20	Cleaner & Maint	000062	323.50	150
2/10/20	Amazon gloves & masks	000063	91.09	150 (Covid-19)
2/10/20	Lift Maintenance	000064	2023.20	150
5/10/20	TLC Xmas Lights	3457	397.33	Sec 145
5/10/20	MASCO DIGGER XL	3458	300.00	Sec 145
5/10/20	Nibletts paint WM	3459	402.80	1970 s.1
5/10/20	Links Xmas lights	3460	96.35	Sec 145
5/10/20	Strand Door Howdens	3461	143.76	Levy 2010

- 10 Christmas Lights:** Cllr Davies
 - a) Report from last meeting (sent out 11/9/2020
 - b) Spending requirements
- 11 Grants:** Clerk
 - a) Builth Wells Cricket Club
- 12 Plans for Builth Wells Becoming a Welsh Medium School:**Cllr Davies
- 13 Documents/Website:** Clerk
 - a) Maintenance Website Updates
- 14 PRF:** Clerk
 - a) Report from last meeting 29/9/2020
- 15 Hanging Baskets:**Cllr Davies
- 16 Planning: Clerk**
20/1441/HH
20/1577/HH

17	Councillors Reports/Requests <ul style="list-style-type: none"> a) Cllr Jones (Report Regarding Wyeseide) b) Cllr Morgan (Youth Centre) c) Cllr Hammond (Bee Garden) d) Cllr Walters Spraying/Benches e) Cllr Reardon Welcome Signs (Renewal) & Dog Waste Bags f) Cllr Prynne Gardening Club (donation £150) New bulbs
18	Mayors Report: Cllr Davies <ul style="list-style-type: none"> a) Strand Car Park
19	Confidential <ul style="list-style-type: none"> a) Staffing review b) National Pay Increase (Clerk) c) New pay scale as of 1st April d) Backdated Pay Award
<p>PUBLIC AND PRESS WILL BE ALLOWED TO ATTEND UNDER STRICT GUIDANCE. PLEASE NOTE IF YOU WISH TO ATTEND THIS MEETING YOU MUST INFORM THE CLERK BEFOREHAND SO ARRANGEMENTS CAN BE MADE FOR SAFETY REASONS.</p>	

<p>Louise Hammond Town Clerk Council Offices The Strand Hall Builth Wells Powys LD2 3AA Tel No: 01982 551568 Email: builthwellstowncouncil@btconnect.com</p>	<p>Signed by Town Clerk:</p>
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Public Speaking Procedure at Council Meetings

The following criteria should be followed:

- a) If there are several members of the public in attendance, each address would be limited to 3 minutes per person.
- b) All questions and answers addressed through the Chair.
- c) If on the same topic, then two people to represent the whole group.
- d) May put any relevant question to the Council or Town Councillor.
- e) There will be no discussion in answering the question from either party.
- f) Where the six-month rule applies the question may be put, and an answer shall be given providing it had already been discussed.