



BUILTH WELLS TOWN COUNCIL CYNGOR TREF LLANFAIR-YM-MUALLT

Mayor: Councillor Gwyn Davies
Town Clerk: Louise Hammond

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Minutes of the Budget Meeting of Builth Wells Town Council held on **Wednesday 4th December 2019** commencing **at 7.00 pm** in The Strand Hall, Builth Wells.

Present: Cllr's G.Davies,A.Waller,J.Jones,J.Walters,G.Thomas,G.Goodwin,A.Morgan

Apologies for Absence: Cllr D.Jones,B.Reardon,C.Mavin

Non Attendance: Cllr M.prynne

Other Attendance: Louise Hammond (Town Clerk) Jane Johnston (Adviser)

Reference	Subject	Actions & Action Owners (if appropriate)
BW/187/19	Declaration of Interest: None	
BW/188/19	Motion: To authorise Jane Johnston to participate in budget setting process as an adviser. Proposed Cllr Walters/Seconded Cllr Waller – All in favour	
BW/189/19	Minutes: Had been signed previously.	

<p>BW/190/19</p>	<p>Fidelity Guarantee: After some discussion it was agreed it was not necessary to discuss this matter.</p>	
<p>BW/191/9</p>	<p>Budget 2020-2021: The draft copy of the budget was emailed to all members and a paper copy handed out at the meeting. This was presented by the Clerk and Jane Johnston. A full and indepth explanation of all accounts was given and members worked through the budget line by line. An explanation of any monies, cash reserves, earmarked expenditure was undertaken. There was a detailed and full discussion about all of the categories within the budget, what it meant, and if there were any shortfalls, where the Town Council needed to earmark any of their reserves, what expenditure might be needed, and how much was recommended.</p> <p>Staff wages: Would be increased in line with the recent increase in Clerks hours, monies put aside for Superannuation (which the Council is legally obliged to provide) and National insurance contributions.</p> <p>Councillors Allowance: was explained by Jane Johnston, this will be revisited in January, when the Clerk will send out a letter asking if they require it or not.</p> <p>Hanging Baskets: This is something that was highlighted by Jane Johnston who advised that no VAT should be claimed for this service as it is a business function. This budget was also increased.</p> <p>Christmas lights: This was discussed at length, Town Council are still using alot of the earmarked monies from last year, this budget will be decreased slightly and any donations or money received will be ringfenced for the purchase of new lights or related services.</p> <p>Events: A new budget line was created for this as theTown Council is keen to continue with the “Fun day” and the “Christmas Grotto” and also planning VE Day Celebrations.</p> <p>Groe Toilets. There was a detailed discussion about this service and how much it is costing. It was decided that this sevice does need to be revisited in the future but this also needs some monies ringfenced. The cleaning service will be going out to tender shortly.</p> <p>Strand Hall: It is crucial that in the future this will start to pay for itself and the budget required was reduced by some of the income.</p>	

It does need painting in some areas and this will be taken out of the monies that have accumulated from hire of this facility. This budget was reduced.

Grass Cutting: remains the same.

School Crossing: This services will be ringfenced.

PWLB: Remains the same

Grants: This has been increased.

Community Delivery Projects: This service has been increased as it is hoped that more projects can be undertaken in the future and for consideration for devolved services from Powys County Council.

Members worked through the budget ringfencing monies on individual budget lines to form earmarked reserves to be carried forward to 2020/21. The other reserves will be designated as General Reserves to cover unexpected expenditure or legal action.

There was a full and detailed discussion about the increase of the budget this year and the following was calculated:

Total Budget	£108,579.00
From Reserves	£ 10,000.00
Precept Request	£ 98,579.00
Band D Product	£ 1073.60
Household Levy	£ 91.82
Percentage Increase	7.61%

Proposal – that members consider the Councils expected Income and expenditure and that the attached budget and proposed precept is adopted.

This Budget will be taken to Town Council meeting on 10th December for ratification.

BW/192/19	Internal Auditor: This will be brought back to Town Council in January meeting.	
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The meeting concluded at 9.30

Signed on behalf of the Town Council:

Name: **Date:**