



# BUILTH WELLS TOWN COUNCIL CYNGOR TREF LLANFAIR-YM-MUALLT

**Mayor:** Councillor Gwyn Davies  
**Town Clerk:** Louise Hammond

**Council Office**

Strand Hall  
Strand Street  
Builth Wells  
Powys  
LD2 3AA

**Phone:** 01982 551568

**email:** [builthwellstowncouncil@btconnect.com](mailto:builthwellstowncouncil@btconnect.com)

**Website:** [www.builthwellstowncouncil.org.uk](http://www.builthwellstowncouncil.org.uk)

---

## Minutes of the Meeting of Builth Wells Town Council held on **Tuesday 12th November 2019** commencing **at 7.00 pm** in The Strand Hall, Builth Wells.

**Present:** Cllr's G.Davies,M.Pryne,J.Jones.A.Waller,J.Walters,C.Mavin,G.Thomas,G.Goodwin,B.Reardon, C. Mavin.

**Apologies for Absence:** Cllr D.Jones C.Cllr J.Pugh

**Other Attendance:** Louise Hammond (Town Clerk) Karen Compton (Press) Angharad Morgan

Reference	Subject	Actions & Action Owners (if appropriate)
BW/165/19	<b>Declaration of Interest:</b> Clerk Agenda items 11 and 19. Forms submitted, Clerk left the room whilst these items were being discussed. Cllr Thomas took over the minutes.	
BW/166/19	<b>Minutes:</b> To authorise chair to sign the minutes of the Town Council meeting held on the 13 August as a correct record. <b>Proposed Cllr Pryne/Seconded Cllr J.Jones – All in favour</b>	

<b>BW/167/19</b>	<p><b>Minutes:</b> To authorise chair to sign the minutes of the Town Council meeting held on the 8th Octoberr 2019 as a correct record. <b>Proposed Cllr Mavin/Seconded Cllr J.Jones – All in favour</b></p>	
<b>BW/168/19</b>	<p><b>County Councillor Pugh:</b> Apologies for absence previously sent to Clerk</p>	
<b>BW/169/9</b>	<p><b>New Co-option:</b> Angharad Morgan.</p>	Clerk to inform electoral office
<b>BW/170/19</b>	<p><b>Clerks Report:</b></p> <ul style="list-style-type: none"> <li>a) Mayors chain to be sent back in January for more work</li> <li>b) Elizabeth and Margaret Powell’s charity</li> <li>c) N/A</li> <li>d) N/A</li> <li>e) New Bins</li> <li>f) Staffing Committee: Cllr’s Walters, J. Jones, Thomas, Waller, Reardon, Mavin.</li> <li>g) Biodiversity will be discussed in January’s meeting</li> <li>h) V.E. Day Celebrations: discussed at length, Cllr’s will start think about what they would like to do for Town. Suggestion to put something on the website to get locals involved.</li> <li>i) BT: this was discussed at length; it was reported that town Council have been paying for 2 x phone lines for 10 years which are not active. This contract was renewed in 2017, Clerk has manged to get a rebate for the last 6 months and get Town Council out of the contract they are tied into.</li> <li>j) Fixed Asset Register</li> <li>k) Risk Assessment</li> <li>l) First Aid kits: we need at least two and they need updating. Also need accident book.</li> <li>m) Emptying Groe and Honesty Boxes: Clerk reported that this task shouldn’t be done alone.</li> <li>n) New Standing Orders.</li> </ul> <p><b>Proposed Cllr Goodwin/Seconded Thomas – All in favour</b></p>	<ul style="list-style-type: none"> <li>a) Clerk to advise Fattorini’s</li> <li>b) Clerk to send letter out to councillors this will be discussed in January’s meeting</li> <li>e) Bins will be cemented in by Cllr’s Davies/Waller</li> <li>f) Clerk to send out new terms of reference to Cllrs’ who make up this new committee.</li> <li>g) Clerk to send out her report that she has complied</li> <li>h) Cllr Walters will advertise on Facebook page.</li> <li>j) Cllr Prynne/Reardon will complete this. Clerk to get strand valued by McCartney’s.</li> <li>k) Cllr Davies will complete this.</li> <li>l) Cllr Walters will send information through to Clerk.</li> <li>m) Cllr’s Waller/Goodwin will empty boxes once a month on Town Council meeting night.</li> </ul>

<b>BW/171/19</b>	<p><b>Policy, Resource and Finance:</b> Not all Councillors had a chance to read them. Requested that they are sent out again and discussed in December's meeting.</p>	Clerk to send out Minutes again, also arrange another PRF meeting for December
<b>BW/172/19</b>	<p><b>War Memorial:</b> Cllr Prynne Cllr Prynne reported that not everyone at the Royal British legion was happy with the renovations, but they have now been passed and signed off. Cllr Prynne also advised that the "Bell Ringers" would like to take on the care for the Memorial gardens. <b>Proposed Cllr Walters/Seconded Cllr Reardon – All in favour.</b></p>	Cllr Prynne will advise the "Bell Ringers"
<b>BW/173/19</b>	<p><b>Groe Trees:</b> Cllr Davies Cllr Davies reported that a quote has been received from Powys for dealing with some of the trees on Town Council land (£1200), but there is also a concern for trees further along on Council land that also needs addressing as a matter of urgency. Cllr Davies has received a quote (from Andrew Mill's Tree Surgeon) for the trees which Powys quoted for. This was for £1000. In addition, Andrew Mills submitted a quote for all the other trees which are diseased and on Town Council land. This resulted in a total quote of £2800. Some of the trees are not on our land and owners of these will need to be advised they need dealing with as a matter of urgency. <b>Proposed Cllr Reardon/Seconded Cllr Walters – All in favour</b></p>	Clerk to write to Care Home which has responsibility for trees on The Groe and advise them of the issues.
<b>BW/174/19</b>	<p><b>Finance:</b> Clerk</p> <ul style="list-style-type: none"> <li>a) Clerk overtime agreed Cllr Davies/Waller</li> <li>b) No issues with Finance Summary</li> <li>c) Audit: Presented to members was the qualified Audit. All areas were discussed, and an action plan proposed. Seek paid help from qualified Clerk in terms of support and guidance. Items regarding this have been posted in window and on website. <b>Proposed Cllr Walters/Seconded Cllr Mavin – All in favour</b></li> <li>d) N/A</li> <li>e) Clerks advised of new hours</li> <li>f) Budget meeting set 7<sup>th</sup> January 2020 – apologies from Cllr Prynne/Morgan</li> <li>g) All websites updates maintenance will now be done by the Pizelhaze assistant, recommended by Elwyn. Any payments owed will be honoured. <b>Proposed Cllr Walters/Seconded Cllr J. Jones – All in favour</b></li> </ul>	

<b>BW/175/19</b>	<p><b>Correspondence:</b></p> <ul style="list-style-type: none"> <li>a) N/A</li> <li>b) Emergency planning for school, Town Council happy for strand to be used for this purpose in emergency.</li> </ul> <p><b>Proposed Cllr Prynne/Secoded Davies – all in favour</b></p> <ul style="list-style-type: none"> <li>c) KH for Strand are Cllr Prynne and Cllr Thomas</li> <li>d) Emails will be monitored by Council</li> <li>e) Resignation letter received form Cllr Ronicle – accepted reluctantly by Cllr Davies and Town Council.</li> </ul>	<ul style="list-style-type: none"> <li>b) Clerk to contact school and advise.</li> <li>c) Clerk to advise police.</li> <li>e) Clerk to send thank you letter to Mr Ronicle and inform elections office.</li> </ul>
<b>BW/176/19</b>	<p><b>Christmas Lights:</b> Cllr Davies Will be going up on the 17<sup>th</sup> November at 0400 hours, anyone wishing to help is welcome.</p> <p>Discussion then was had about the Christmas Grotto; Cllr Davies wanted to get gifts for the children Cllr Prynne advised that there wasn't a budget set for the Christmas gifts. Cllr Davies will fund the gifts personally.</p> <p>Cllr Goodwin will pay for the for the frame so photo's can be taken.</p>	
<b>BW/177/19</b>	<p><b>Lights on Bridge &amp; New Clock for Chambers:</b> Cllr Reardon Cllr Reardon queried the lights as they appear very sporadic. This is still being handled by County Cllr Pugh. Clock now working in Chambers. Assets already discussed.</p>	
<b>BW/178/19</b>	<p><b>Grant Application:</b> Builth Fest Some discussion around this. Unable to properly ascertain from the submission as to what amount had been requested.</p>	Clerk to contact and ask them to resubmit.
<b>BW/179/19</b>	<p><b>Speeding cars and children's play area:</b> Cllr Waller</p> <ul style="list-style-type: none"> <li>a) Cars that are speeding down hospital Road, near to school, and has had many reports about how dangerous this is to the children and other pedestrians.</li> <li>b) Children's play area appears to be holding a lot of water and large pebbling forming at the bottom of the slide.</li> </ul>	<ul style="list-style-type: none"> <li>a) Clerk top contact Steve Gealy at Powys re roads</li> <li>b) Clerk to contact Mark Stafford-Tolley, regarding the playground.</li> </ul>

<b>BW/180/19</b>	<b>Groe Toilets:</b> Cllr Davies a) Plumbing works still needs addressing b) Electrical systems in door appear to have been damage in recent flood	a) Cllr Davies /Waller will follow up. b) Clerk to chase up Insurance company.
<b>BW/180/19</b>	<b>Councillor Reports:</b> a) Cllr Prynne: No access group this month. b) Cllr Walters: Reports a few complaints about the second-hand shop in Llanwrtyd. People are commenting that it looks unsightly as you come into town and looks very messy.	b) Clerk to contact Llanwrtyd Parish Council.
<b>BW/181/19</b>	<b>Strand Hall:</b> Cllr Davies/Clerk a) Alarms needs addressing b) Booking forms now completed by Clerk, and will be sent out to councillors for their comments c) Strand Website Maintenance: Will now be updated and managed by Pixelhaze Assistant	a) Cllr Davies will chase up quotes for alarms
<b>BW/182/19</b>	<b>Grotto:</b> Cllr Davies Event set for 13 <sup>th</sup> December	
<b>BW/183/19</b>	<b>Planning:</b> Clerk Have not been receiving planning applications, due to new email address. This has now been resolved and all new applications are now coming through. No issues with current applications. Folder in office to be viewed if required. Mayor and Deputy Mayor have viewed current applications.	
<b>BW/184/19</b>	<b>Defibrillators:</b> Cllr Jones Cllr Jones reports that she has located two sites one on down on the hub and one at Wyeside, one of the labels has partly come off, with the instructions on. these should be regularly serviced. Cllr Jones would like come training sessions in this. Suggestion to ask British heart foundation or Cariad welsh Heart. Believe Mr Ronicle oversees the defibrillators.	Clerk to contact Mr Ronicle and seek advice regarding this.
<b>BW/185/19</b>	<b>Mayors report:</b> Cllr Davies reports that he has had a busy month: On 1 <sup>st</sup> November he opened the New Post Office and gave Community Support their cheque. Also attended the Memorial service on 10 <sup>th</sup> November.	

<b>BW/186/19</b>	<b>Training:</b> Town Council agreed to obtain Clerk further professional guidance and support in the role RFO, in the form of paid service via another qualified Clerk. <b>Proposed Cllr Walters/Seconded Cllr Mavin – All in favour</b>	
------------------	---	--

**The meeting concluded at 10:00pm**

Signed on behalf of the Town Council: .....

Name: ..... Date: .....