



BUILTH WELLS TOWN COUNCIL
CYNGOR TREF LLANFAIR-YM-MUALLT

Mayor: Councillor Gwyn Davies
Town Clerk: Louise Hammond

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Minutes of the meeting of Builth Wells Town Council held on **Tuesday 10th September 2019 commencing at **7.00 pm** in The Strand Hall, Builth Wells.**

Present: Coucillors G.Davies (Mayor), A.Waller (Deputy Mayor), M.Prynne, J.Jones, J.Walters, C.Mavin, G.Goodwin, B.Reardon, D.Roncile, D.Jones, G.Thomas (Minutes)

Apologies for Absence: County Councillor Jeremy Pugh, Louise Hammond (Town Clerk)

Non Attendance:

Other Attendance: Karen Compton (Mid Wales Journal)

BW/129/19	Apologies for absence: Louise Hammond (Town Clerk), County Councillor Jeremy Pugh.
BW/130/19	Delcaration of Interest: None
BW/131/19	<p>Minutes: To authorise the Chairman to sign the minutes of the Town Council meeting held on 13th August 2019 as a correct record.</p> <p>Cllr Roncile requested the minutes be changed to reflect his (late) attendance to the meeting. Cllr Davies agreed, and defered the signing of the minutes as a correct record until this ammendment has been made.</p> <p>Cllr Reardon commented that the minutes were in a great new format, but asked could an action column be added, to make any actions from the meeting clear.</p> <p>ACTION: Cllr Thomas to discuss adding a column to the minutes with the Town Clerk following her return from leave.</p>
BW/132/19	County Councillor Pugh Report: Cllr Pugh was unable to attend the meeting due to a clash with the Ysgol Calon Cymru Governors meeting.
BW/133/19	<p>Clerks Report: Cllr Davies updated on the following:</p> <ol style="list-style-type: none">Email to Powys about Cllr Thomas Co-option.Email to History Points Projects (advising Town Council happy to support).Thank you letter to Jackie Booker (sent 14/8/19).

	<p>d) Thank you email to Steve Butcher (sent 14/8/19). e) Email to Powys regarding the purchase of "Poo Bins". f) Email to Nina Davies Powys, regarding the Benches and Signage. g) Email to Freedom Leisure asking them to address the weeds surrounding the centre (14/8/19.) h) Bench near to Groe is being renovated.</p> <p>ACTION: Cllr Reardon to meet with Cllr Davies to assess the benches owned by the Town Council on the Groe.</p>
<p>BW/134/19</p>	<p>Christmas Lights/Grotto/Tree: Cllr Davies updated that following a meeting with Powys County Council he has received verbal permission for the Town Council to undertake the required alterations. Written permission is expected soon. Cllr Waller is to meet Bubby Metcalfe to cost the work.</p> <p>Cllr Davies proposed the construction of a sleigh to be placed behind the bull on the Groe, all materials and labour would be donated. There may however be a small cost for the harness/rope. All insurance would be covered. Cllr Davies would also like to light up of the existing trees in the areas. This was agreed.</p> <p>Cllr Davies also proposed a light switch on event, including a Christmas Grotto, it could be tied in with traders in the town and the choir. It was agreed to discuss at the next meeting.</p> <p>ACTION: Christmas light switch on event to be added to the agenda for the next meeting.</p>
<p>BW/135/19</p>	<p>Groe Toilets:</p> <p>a) Cllr Prynne wanted the Town Council to be aware of Minutes 8th May 2018, whereby Council agreed to hand the Groe Toilets back if no funding was available. This was noted by the Council.</p> <p>b) Town Council need to start thinking about the future of the toilets. Town Council agreed we should write to the local Assembly Members (regional and constituency), Member of Parliament, and Cllr Phyl Davies (Portfolio Holder for Highways, Transport, and Recycling, Powys County Council). Expressing the position of the Town Council on the Groe Toilets.</p> <p>c) Honesty Boxes had been sought at the cost of £130 (plus VAT). Agreed to fix these to the Groe Toilets (male, female, disabled) and to the Strand Toilets.</p> <p>Proposed Cllr Walters/Seconded Cllr Reardon - Unanimous</p> <p>ACTION: Write to the local Assembly Members (regional and constituency), Member of Parliament, and Cllr Phyl Davies (Portfolio Holder for Highways, Transport, and Recycling, Powys County Council). Expressing the position of the Town Council on the Groe Toilets.</p>
<p>BW/136/19</p>	<p>Finance: In the absence of the Town Clerk the variance report would be brought to the next meeting. Cllr Ronicle updated the Council that him and the Clerk are currently working to be able to meeting the requests of the External Auditors. The Town Clerk has spoken with One Voice Wales, and a discussion around renewing the Grants Policy will be had in the October meeting.</p>

	<p>Cllr Jones stated that previously all expenditure was itemised on meeting agendas for the approval of the Town Council. Following discussion it was agreed for this practice to return.</p> <p>ACTION: Add Grant policy to October agenda.</p> <p>ACTION: All expenditure to be itemised on future meeting agendas for approval.</p>
BW/137/19	<p>War Memorial: Cllr Prynne updated that restoration work has begun today, Cllr Davies would be providing water. Once work was done, Cllr Waller would like to paint the railings again.</p>
BW/138/19	<p>Lights on Bridge/List of Assets/New Clock for Chambers: County Cllr Jeremy Pugh is awaiting the lights to be certified before they can be fully switched on. Cllr Reardon updated that 14 benches on the Groe are Town Council assets, and a condition assessment needs undertaking on these. Cllr Reardon also stated that the supply of doggy bags is almost half used, and perhaps the Town Council could consider the use of a donation box to assist with recovering the cost. This would be discussed in the next meeting.</p> <p>ACTION: Add to next agenda for October 2019.</p>
BW/139/19	<p>Policy Resource and Finance Meeting: Minutes will be discussed in October's Town Council Meeting.</p> <p>ACTION: Add to next agenda for October 2019.</p>
BW/140/19	<p>Groe Lights: Sponsoring of lights was discussed, it was felt that the Town Council need to get an idea of cost from County Cllr Pugh, and that a clearly defined project list should be drawn up.</p>
BW/141/19	<p>Riverside: Town Clerk has sent letter to solicitor asking for guidance in this. Email also sent to Brian Ashe (Current Caretaker) advising him. Some more work was needed to establish the ownership of this land/building.</p> <p>ACTION: Add to next agenda for October 2019.</p>
BW/142/19	<p>History Plaques Strand Hall: Town Council confirmed they were happy for this to go ahead.</p> <p>Proposed Cllr Davies/Seconded Cllr Walters - Unanimous</p>
BW/143/19	<p>Hanging Baskets: Cllr Jones updated on another successful year of hanging baskets, they are currently in too good of a position to take down. Mike Davies is happy to continue with watering. It was agreed to take these down on Sunday 6th October at 08:00.</p>
BW/144/19	<p>Correspondence:</p> <p>a) Brecon Advice Centre Annual report for Councillors viewing.</p>

	<ul style="list-style-type: none"> b) Letter from Eluned Morgan AM/AC for Councillors viewing. c) Email from local resident about the watering of hanging baskets. Reply has been sent. d) Cllr Ronicle reminded Members that a Freedom of Information request had been received. The Town Clerk has responded to inform of her leave, and therefore a delay in response, and a full response would be given on her return.
<p>BW/145/19</p>	<p>Councillors Report: Cllr Prynne updated she had attended the Builth Wells Event Safety Group debrief meeting where the Town Council were praised for allowing the use of the Strand Hall. Cllr Prynne also informed the Council of a Side by Side meeting at 12:30 on the 11th October 2019 at Cear Beris, and of a Dementia Friendly Town meeting at the Stand Hall on 20th November 2019.</p>
<p>BW/146/19</p>	<p>Mayors Report:</p> <ul style="list-style-type: none"> a) Town Clerk had submitted overtime of 17 hours (£179.69). Agreed to pay. Proposed Cllr Prynne/Seconded Cllr Ronicle - Unanimous b) A quote had been received to repair the emergency cord in the Groe Toilets, at a cost £180 (plus VAT). The Town Council would also need to get signs produced covering the use of the cord, and also that CCTV covers this area. Proposed Cllr Ronicle/Seconded Cllr Walters – Unanimous c) The Fun Day came it at a cost of less that £500, due to the Mayor securing the use of many items at no cost. For the event in 2020, there needs to be wider advertising. d) There is a need to clear the Strand Car Park of rubbish and to secure a permanent bin for the Strand. Cllr Davies has been removing the waste prior to now. The car park is a dangerous state and a number of hazards exist due to surrounding properties, and volume of people using the car park. Need to establish who has the right to what areas in the car park. ACTION: Town Clerk to write to surrounding properties re: use of car park and safety hazards. Town Clerk to also establish who has the right to use the car park. e) Cllr Davies to meet a plumbing contractor to discuss the hot water in the Groe Toilets. Further discussion was had surrounding the high volume of use of these facilities from those using facilities in Llanelwedd. Agreed the Town Clerk to write to Tuffins, Co-Op, Burger King, and Llanelwedd Community Council to see if they would be willing to assist with the cost of upkeep of the toilets. ACTION: Town Clerk to write to Tuffins, Co-Op, Burger King, and Llanelwedd Community Council to see if they would be willing to assist with the cost of upkeep of the toilets. f) Meeting to discuss the formation of a Youth Club agreed to be held on 9th October 2019 at 17:00. g) Meeting to discuss Christmas Lights agreed to be held on 1st October 2019. h) Clean up of Strand Hall to be held 24th September 2019 at 17:00.

The meeting concluded at 20:40

Signed on behalf of the Town Council:

Name:

Date: