



**BUILTH WELLS TOWN COUNCIL**  
**CYNGOR TREF LLANFAIR-YM-MUALLT**

**Mayor:** Councillor Gwyn Davies  
**Town Clerk:** Louise Hammond

**Council Office**  
Strand Hall  
Strand Street  
Builth Wells  
Powys  
LD2 3AA

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Members of the Town Council are hereby summoned to attend the next meeting of the Builth Wells Town Council, which will be held on **Wednesday 26th May 2020** commencing at **7.00 pm**, at the Strand Hall, Builth Wells.

# AGENDA

<b>1</b>	<b>Apologies for absence:</b>
<b>2</b>	<b>Delcaration of Interest:</b> Reminder to members. A personal Interest is also a Prejudicial Interest because under the objective public perception test ( <i>Para 12(1) of the Members' Code of Conduct</i> ) where you have a personal interest in any business of your authority you also have a prejudicial interest in that business, if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant, that it is likely to prejudice your judgement of the public interest.
<b>3</b>	<b>Minutes:</b> To authroise The Chairman to sign the minutes of the meeting held on 10th March 2020 as being a correct record.
<b>4</b>	<b>Resolutions Made During Covid-19: March</b>  A) BWTC Summary 1- 5 B) Any Issues Regarding these Summaries C) Council to sign off all summaries and Decisions made
<b>5</b>	<b>Audit: Clerk</b>  A) All Accounts held by Council Reconciled B) Year End Completed by Rilatas (to be signed off) C) Internal Audit presented to Council D) Any Clarification required regarding Internal Audit or Variance

- E) Council to accept Internal Audit
- F) Council to accept Annual Return
- G) Notice of Electors rights will be displayed between (1<sup>st</sup> - 26<sup>th</sup> September)
- H) AGAR to be accepted by council and signed off.
- I) VAT £3281.80 reclaimed
- J) Insurance 3 year with Zurich £2438.98
- K) Banking Mandate
- L) Direct Debit review

This Town Council Meeting will be conducted via Skype. Due to current Covid-19 measures no admittance for public or press.

**Louise Hammond**  
 Town Clerk  
 Council Offices  
 The Strand Hall  
 Builth Wells  
 Powys LD2 3AA  
 Tel No: 01982 551568

**Signed by Town Clerk:**



### **Public Speaking Procedure at Council Meetings**

The following criteria should be followed:

- a) If there are several members of the public in attendance, each address would be limited to 3 minutes per person.
- b) All questions and answers addressed through the Chair.
- c) If on the same topic, then two people to represent the whole group.
- d) May put any relevant question to the Council or Town Councillor.
- e) There will be no discussion in answering the question from either party.
- f) Where the six-month rule applies the question may be put, and an answer shall be given providing it had already been discussed.