



**BUILTH WELLS TOWN COUNCIL / CYNGOR TREF LLANFAIR-YM-MUALLT**

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Members of the Town Council are hereby summoned to attend the next meeting of the Builth Wells Town Council, which will be held on **Tuesday 21st February 2023** commencing at **7.00 pm**, at the Strand Hall, Builth Wells.

Yours sincerely

Louise Hammond  
Clerk of the Council

## AGENDA

(All members are requested to turn off their mobile phones whilst the meeting is in session)

<b>1</b>	<b>Declaration of Interest:</b> <i>Reminder to members: A personal Interest is also a Prejudicial Interest because under the objective public perception test (Para 12(1) of the Members' Code of Conduct) where you have a personal interest in any business of your authority you also have a prejudicial interest in that business, if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant, that it is likely to prejudice your judgement of the public interest.</i>
<b>2</b>	<b>Minutes:</b> To authorise The Chair to sign the minutes of meeting held on 10th of January 2023 as being a correct record.
<b>3</b>	<b>C.Cllr Pugh:</b>
<b>4</b>	<b>Croeso Site: Cllr Hammond:</b>
<b>5</b>	<b>Coffee mornings: Cllr Hopkins</b>
<b>6</b>	<b>Clerks Report:</b> a) Health and Safety file needs reviewing.

- b) Risk assessment review 1/2/23
- c) Brecon Pet and Garden centre – contacted with regards to Hanging baskets - £26.50 inclusive of vat they supply baskets.
- d) Old Railway contacted they can supply at £35-£45.
- e) Boverton Nurseries £22.50 – plus delivery & VAT
- f) Nantyderry Nurseries £20 to refill and £24.00 for new plus VAT
- g) Internal Auditor accepted request.
- h) Email sent to Powys and James Evans (M.S.) with regards to Bus services.
- i) Brecon Calibration equipment - £50.00 approx.
- j) BT Pole now removed.
- k) Lift service carried out 16/1/23.
- l) Letter received from Sydney G. Thomas. – Cllr Hammond Responding
- m) Websites – Updates, expense, and contact
- n) Licence for Strand
- o) Strand Hall events
- p) Fire Proofing Curtains – Update
- q) Strand Windows now cleaned.
- r) Action log
- s) Fire Extinguisher test and review taken place 23/1/23.
- t) Letter to Niblett regarding trip hazard in rear yard.
- u) Charity Money from Elizabeth and Margaret Powell where does council wish this to go.
- v) Coronation Coins.
- w) Regeneration Plan.

**7 Working Group Updates/Requests: (These are standing items on the agenda: If no updates for meeting, these will be marked as NFA)**

- a) Strand Hall & Strand Website Working Group – **See Clerks Report**
- b) Christmas Lights Working Group – **Cllr Waller**
- c) Hanging Baskets Working Group – **See Clerks Report & Minutes from Meeting**
- d) Outside Spaces Working Group – **Awaiting minutes**
- e) Events Working Group – **Cllr Waller/Cllr Pugh – Awaiting Minutes**

**8 Finance**

- a) Audit Conclusion.
- b) Account summary
- c) Unity Bank – Post Office
- d) Cheque payment Summary
- e) Direct Debit for HMRC (Monthly)
- f) Strand Utilities
- g) Both A/c reconciled back to zero
- h) Collection of Deeds.

	<ul style="list-style-type: none"> <li>i) Door Quotes.</li> <li>j) Painting Quote.</li> </ul>
9	<b>Resolution – Confidential Matters - <i>“to resolve that the public be excluded from the meeting for the following items of business in section 14 below, in accordance with the Public Bodies (Admissions to Meetings) Act 1960 as there would be disclosure to them of confidential information relating to contractual, legal and personnel content</i></b>
10	<b>Update from School Governors &amp; Wyaside: Cllr Lowe.</b>
11	<b>Nominations for Good works: (Mayors Event)</b> Item 9 & <b>Staff Issue</b>

### Public Speaking Procedure at Council Meetings

Members of the public have the right to speak at Full Council Meetings on any matter identified for discussion on the agenda for the meeting.

Meetings are open to the general public with the exception of Confidential Matters.

The agenda will be published on the Town Council website ([www.builthwellstowncouncil.org.uk](http://www.builthwellstowncouncil.org.uk))

The Town Council welcomes contributions from members of the public, and this protocol sets out the provisions of the Council’s scheme of participation at meetings, consistent with maintaining the orderly conduct of business.

A request for participation in the public session should be submitted, if possible, in writing, to the Town Clerk by 12 noon on the day before the meeting. If you would like to view the meeting virtually, please contact The Clerk on [builthwellstowncouncil@btconnect.com](mailto:builthwellstowncouncil@btconnect.com) or 01982 551568, to discuss the procedure for gaining access to the meeting this way.

A **15-minute** slot will be set aside towards the beginning of each Full Council Meeting to enable up to **four** members of the public to make an individual representation of up to **3 minutes**.

Each representation must be directed through the Chair. The Chair will introduce the individual and invite representations in the following order:

- a) The individual will be asked to identify the item they wish to address the Council on.
- b) Members of the Council with a personal or prejudicial interest should act accordingly.
- c) The individual will be asked to address the meeting.
- d) Each address will be limited to 3 minutes, subject to the discretion of the Chair.
- e) There will be a maximum of four representations per meeting.
- f) Individuals may address the Full Council; however, no dialogue or discussion will be permitted.

**IMPORTANT NOTICE: Laws of slander are extremely strict. If you say something, in public, about a person which is untrue, even if you believe it to be true, you may be at risk of legal action. You should think carefully about any criticisms you make about people in public speaking.**

Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty, and Leadership.