



BUILTH WELLS TOWN COUNCIL
CYNGOR TREF LLANFAIR-YM-MUALLT

Mayor: Councillor Gwyn Davies
Town Clerk: Louise Hammond

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Members of the Town Council are hereby summoned to attend the next meeting of the Builth Wells Town Council, which will be held on **Tuesday 11th February 2020** commencing at **7.00 pm**, at the Strand Hall, Builth Wells.

AGENDA

1	Apologies for absence:
2	Delcaration of Interest: Reminder to members. A personal Interest is also a Prejudicial Interest because under the objective public perception test (<i>Para 12(1) of the Members' Code of Conduct</i>) where you have a personal interest in any business of your authority you also have a prejudicial interest in that business, if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant, that it is likely to prejudice your judgement of the public interest.
3	Minutes: To authroise The Chairman to sign the minutes of the meeting held on 14th January 2020 as being a correct record.
4	County Councillor Pugh:
5	Hanging Basket: Cllr D. Jones. Letter received from Midway plants they will no longer be able to supply Town Council with hanging baskets.
6	Clerks Report: Actions and matter arising from the Minutes. a) Sydney Thomas and Co Solicitors advised via letter about new trustee's and Clerk for Elizabeth and Margaret Powell's charity 15/1/2020 b) Letter to Primary school inviting them to be involved in the Biodiversity project 15/1/2020.

	<ul style="list-style-type: none"> c) Letter to regular hirers of Strand hall advising them that they would now be brought in line with all users. 20/1/2020 d) Letter to T.C. cleaning advising of termination of contract 15/1/2020 e) Email to Cardiff lifts regarding Lolers certificate 15/1/2020 f) Email to Welsh Government seeking clarification regarding funding 15/1/2020 g) Email to PCC seeking clarification regarding funding 15/1/2020 h) Letter sent to Internal Auditor (Tracey Price) 20.1.2020 i) Mayors chain went back for repair 22.1.2020 j) Hard copies of all new policies now in Chamber k) Tender put out for Groe and Strand Street Cleaning l) Tender put out for grass cutting m) Council break in September
7	<p>Finance: Clerk.</p> <ul style="list-style-type: none"> a) Clerks overtime, Authorised. b) Internal Auditor Approval c) Finance Summary d) Vat £3419.00 reclaimed e) Balance sheet (Trial) f) Honiara payments (Christmas Lights) g) Pensions (Nest) h) Budget i) Fixed Asset Register updated
8	<p>Correspondence: Clerk.</p> <ul style="list-style-type: none"> a) Letter from mid-way plants b) Sports Development (return email advising them to apply for grant) c) Wyeside hole in wall d) Christmas lights request for contract. (Lite) e) Christmas lights request for contract. (Illusions) f) St David's Hospice care (Councillors viewing) g) Internal Auditor acceptance letter h) Letter from regular user of Strand i) Councillor /Clerk relations (code of conduct) j) Notice of schedule of meeting sent out to Councillors k) Air ambulance Charity (for Councillors viewing)
9	<p>Website: Cllr Prynne</p>

10	Family Fun Day: Cllr Davies
11	Grant: Clerk. a) Builth Wells Cricket Club b) Sunday Cinema Club
12	Groe Toilets: Cllr Davies. a) Toilet contracts
13	Strand Hall, Strand Toilets: Cllr Davies. a) Strand Handy Man/Painter b) Show week (RWS) c) Alarms/ Cameras quote d) Events/Charges e) Lift
14	Councillors Report:
15	Mayors Report:

<p>Louise Hammond Town Clerk Council Offices The Strand Hall Builth Wells Powys LD2 3AA Tel No: 01982 551568</p>	<p>Signed by Town Clerk:</p> 
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Public Speaking Procedure at Council Meetings

The following criteria should be followed:

- a) If there are several members of the public in attendance, each address would be limited to 3 minutes per person.
- b) All questions and answers addressed through the Chair.
- c) If on the same topic, then two people to represent the whole group.
- d) May put any relevant question to the Council or Town Councillor.
- e) There will be no discussion in answering the question from either party.

f) Where the six-month rule applies the question may be put, and an answer shall be given providing it had already been discussed.