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**Minutes of the meeting of Builth Wells Town Council held on  
Tuesday 9th November 2021  
commencing at 7.00 pm in The Strand Hall, Builth Wells.**

**Present:** Councillor's G.Davies (Chair), A.Waller (Deputy Chair), M.Prynne, M.Hammond, A.Lewis, L.Pugh, A.Morgan, B.Williams, C.Mavin, K.Lowe.

**Town Council Officer/s present:** Louise Hammond (Clerk).

**Others present:** Karen Compton (Press), C.Cllr J.Pugh.

**Apologies for Absence:** Cllrs G.Goodwin, B.Reardon.

**Note from the Clerk:** Before the meeting commenced we had a visit from the Local Police Team, who briefed the Council on changes to policing in Powys and how they felt it would have a positive impact on the service to the public. They also stated that they would be delighted to escort Santa around the Town on the 10th December. It is planned that we will now have regular meetings with the Police over the coming months.

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**BW/139/21 DECLARATION OF INTEREST:**

Cllr Hammond in respect of Agenda item 14.

**Action:** Cllr Hammond left Council Chambers when this was subsequently discussed (BW/150/21). Relevant form completed and signed.

**BW/140/21 MINUTES:**

To authorise the Chair to sign the minutes from the meeting held on **12<sup>th</sup> October 2021** as being a correct record. **Resolved** that Council accepted the minutes as being correct. Signed by Chair.

**BW/141/21 COUNTY COUNCILLOR PUGH REPORT:**

There was a discussion regarding Remembrance Day Services. C.Cllr Pugh also updated Council on the TIC building and that there had been a lot of interest from various groups, who have stated they would like to use the facility if it becomes available. He is working with Builth Wells Community Support to acquire this building and is hopeful that grants will be available to them.

**BW/142/21 TOWN COUNCIL CLERKS REPORT:**

- a. Tender put out for the Groe Toilets: Advertised on Facebook and Council website. Advertisement placed in the Mid Wales Journal. **Resolved** that Council will await responses to the adverts.
- b. N/A
- c. Trustee for Wyeside: **Resolved** that Cllr Hammond will take on this role.
- d. Lift inspections: **Resolved** that the identified repairs will need to be undertaken.
- e. Tree felling request: **Resolved** that the Council is aware trees need felling and will continue with this project.

- f. One Voice Wales – Local Resolution Policy: **Resolved** that Council will adopt policy if required to do so.
- g. All Councillors given a copy of the Nolan Principles and were reminded by the Clerk of the importance of adhering to them.
- h. Declarations of interests: Clerk reminded Councillors of their obligations to declare any personal or prejudicial interest/s that they may have in respect of Agenda items.

**BW/143/21 CHAIRS REPORT:**

- a. Grotto: Presents have now been purchased and a new sleigh is being constructed, with work being carried out by volunteers. Council have received many donations from local businesses and individuals for the purchase of the material needed to make the sleigh. It is estimated that the trailer will cost approximately £1000.00. Cllr Davies is confident that the donations will cover this cost and possibly a bit more. Any proceeds left will go into next years Grotto event.
- b. Benches: Three benches have been placed on the Groe. Cllr Davies feels it would be a good idea to place a bench for Mr Dennis Jones who served on Council for 32 years. **Resolved** by the Council that this would be an appropriate gesture to Dennis for his service to the Council and the Community. The placing of the bench will go ahead, after consultation with Dennis.
- c. Christmas lights: Licence applications have now been approved by the Trunk Roads Agency and Powys County Council. Cllr Hammond was thanked for his work on this. Lights will go up on 21<sup>st</sup> December 2021.
- d. Already discussed (a)

**BW/144/21 PUBLIC SPEAKING:**

N/A

**BW/145/21 PLANNING APPLICATIONS:**

N/A

**BW/146/21 EVENTS:**

A discussion took place regarding future events, particularly around the Jubilee celebrations next year. Council felt that a good idea would be to have a Memorial Jubilee mug for all the primary school children, and consideration of donations to residents or businesses wanting to put on street parties etc. This will be discussed in the next events meetings. Clerk advised early planning essential. Cllr Davies would also like to start planning for the Mayor's Ball.

**BW/147/21 FINANCE:**

- a. First draft of budget has been sent out to all Councillors: The Council briefly discussed this issue. The Clerk wanted Councillors to be fully aware of the contents of the budget and asked that they make a note of any queries / questions prior to the Finance meeting, so that discussions can be focused.
- b. Trial balance completed – back to zero.
- c. Clerk contract amended. **NFA**.
- d. Clerks back-pay. **NFA**.
- e. Clerks' repayment to Council (with regard to HMRC payments). **NFA**.

- f. Approval of cheque summary – Chair to sign official copies and to be kept with minutes (summary also included at rear of these minutes). No questions were raised by Council members. **Resolved** that Council approved the summary.
- g. Signatories to sign declaration for new Council credit card. **Resolved** that Council approve the new card and duly signed.
- h. £408.00 collected from the Groe Shower and Honesty Boxes. **NFA**.
- i. Cheque to HMRC £473.60 (employers’ contribution. **NFA**).

**BW/148/21 APPLICATIONS FOR FINANCIAL ASSISTANCE:**

N/A.

**BW/149/21 COUNCILLORS REPORTS / UPDATES:**

- a. Cllr Morgan – The Strand Hall Promotion: This will be revisited at a later date.
- b. Cllr Morgan – Holocaust Day (27<sup>th</sup> January 2022): Cllr Morgan has spoken to the Heritage Society, and it is hoped that something will be organised to mark this important occasion.
- c. Cllr Morgan – Tables: Cllr Morgan has sent an email to the school asking if they would like the tables in question. To date she has received no reply. **Resolved** that Council would look to sell the tables.
- d. Cllr Reardon – Remembrance Day: **NFA** as apologies received from Cllr Reardon.
- e. Cllr Hammond – Welcome to Builth signs: Still ongoing, but Highways have agreed to our designs. Now awaiting full costings.
- f. Cllr Hammond / Reardon – One Voice Wales Brecon & Radnor Area Committee: Discussion regarding the provision of refreshments as the meeting will take place in the Strand Hall, with the Leader of the County Council also being present. **Resolved** that the Council will supply a buffet and allocated a £100 budget.

**BW/150/21 CONFIDENTIAL MATTER/S:**

Matter discussed and discharged – document to be kept with minutes.

**THE MEETING CONCLUDED AT 9:20pm**

Signed on behalf of the Town Council.....

Name.....

Date.....

**PAYMENT SUMMARY: From 4<sup>th</sup> October – 3<sup>rd</sup> November 2021.**

06/10/21	Stationery	300126	38.84	150
06/10/21	Healthmatic	300127	1343.12	Act 1936 s.87
11/10/21	A.C. Bufton	300128	100.00	Open spaces Act 1906 ss 9 &10
13/10/21	Salary back-pays	300129		150
15/10/21	Watering hanging baskets	300130	425.00	Open spaces Act 1906 ss 9 &10
15/10/21	Royal British Legion	300131	100.00	150
18/10/21	T.W. Jones	300132	600.00	Open spaces Act 1906 ss 9 &10
18/10/21	A.C. Bufton	300133	1606.64	Open spaces Act 1906 ss 9 &10
18/10/21	Healthmatic	300134	195.00	Act 1936 s.87
27/10/21	Christmas Licence	300135	111.00	Sec 145
27/10/21	PTP Benches	300136	2017.97	Open spaces Act 1906 ss 9 &10
27/10/21	Christmas Grotto drink	300137	88.83	Open spaces Act 1906 ss 9 &10
27/10/21	OVW Cllr training	300138	90.00	150
29/10/21	HMRC	300139	473.60	150

**PAYMENT SUMMARY: November 2021.**

DATE	PAYEE	REFERENCE	AMOUNT	SECTION
29/10/21	Penmaenau bars - Bull project.	Bacs	94.11	Open spaces Act 1906 ss 9 &10
29/10/21	JRB Dog Bags	Bacs	122.34	Open spaces Act 1906 ss 9 &10
03/11/21	Grotto presents	300140	993.31	1976 s.1
03/11/21	Healthmatic	300141	1343.12	Act 1936 s.87
03/11/21	Nibletts – Screws bench	Bacs	08.35	Open spaces Act 1906 ss 9 &10
03/11/21	Links brackets - Bull project	Bacs	33.98	Open spaces Act 1906 ss 9 &10
03/11/21	The Strand Cleaning	Bacs	110.00	150