

**BUILTH WELLS TOWN COUNCIL**  
**CYNGOR TREF LLANFAIR-YM-MUALLT**

**Mayor:** Councillor Gwyn Davies  
**Town Clerk:** Louise Hammond

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Members of the Town Council are hereby summoned to attend the next meeting of the Builth Wells Town Council, which will be held on **Tuesday 11th August 2020** commencing at **7.00 pm**, at the Strand Hall, Builth Wells.

# AGENDA

<b>1</b>	<b>Apologies for absence:</b>
<b>2</b>	<b>Delcaration of Interest:</b> Reminder to members. A personal Interest is also a Prejudicial Interest because under the objective public perception test ( <i>Para 12(1) of the Members' Code of Conduct</i> ) where you have a personal interest in any business of your authority you also have a prejudicial interest in that business, if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant, that it is likely to prejudice your judgement of the public interest.
<b>3</b>	<b>Minutes:</b> To authorise The Chairman to sign the minutes of the meeting held on 14th July 2020 as being a correct record.
<b>4</b>	<b>Minutes:</b> To authorise the chairman to sign the minutes of the AM held on the 21 <sup>st</sup> July 2020 as being a correct record
<b>5</b>	<b>Minutes:</b> To authorise the chairman to sign the minutes of the Extra-ordinary Meeting held on the 28 <sup>th</sup> July 2020 as being a correct record

6	<p><b>Co-option:</b> Mark Hammond</p>																																			
7	<p><b>War Memorial:</b> Clerk</p> <p>a) Email response from CADW and Powys sent out to Councillors  b) How would Council like to proceed?</p>																																			
8	<p><b>Strand:</b> Clerk</p> <p>a) Re-opening?  b) Regular users  c) Shelves  d) Hoover  e) Signs, for Toilets etc  f) Marquee in carpark for Wedding  g) Little Finger stops for doorways £13.99  h) Hall Doors split</p>																																			
9	<p><b>Finance:</b>Clerk</p> <p>a) Vat return £3821.80  b) Accounts Reconcilled  c) Spot check Reconciliation (Cllr required)  d) Trial Balance – Completed on 23/7/2020 – No issues  e) A/c Balance as of 3rd July Current A/c £114,064.15  f) Strand Hall Unchanged £44,834.86  g) Car-Parking and Advertisement – Taken from Community Project Fund  h) Pay award email sent 23/7/2020  i) Cheque Summary</p> <div style="text-align: center; background-color: #ADD8E6; border: 1px solid black; padding: 5px; margin: 10px 0;"> <b>PAYMENT SUMMARY JULY 2020</b> </div> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">DATE</th> <th style="width: 25%;">PAYEE</th> <th style="width: 15%;">REFERENCE</th> <th style="width: 15%;">AMOUNT</th> <th style="width: 35%;">SECTION</th> </tr> </thead> <tbody> <tr> <td>6/7/20</td> <td>School Crossing</td> <td>3411</td> <td>1500.50</td> <td>LGA 1997</td> </tr> <tr> <td>6/7/20</td> <td>Nibletts, paint strand</td> <td>3412</td> <td>45.96</td> <td>Levy 2010</td> </tr> <tr> <td>29/6/20</td> <td>Painting Strand</td> <td>Strand Chq</td> <td></td> <td></td> </tr> <tr> <td></td> <td>"Inclusive</td> <td>Book 0056-</td> <td></td> <td></td> </tr> <tr> <td>29/6/20</td> <td style="text-align: center;">"</td> <td>0060</td> <td>1921.77</td> <td>Levy 2010</td> </tr> <tr> <td>8/7/20</td> <td>Healthmatic</td> <td>3413</td> <td>1343.13</td> <td>Act 1936 s.87</td> </tr> </tbody> </table>	DATE	PAYEE	REFERENCE	AMOUNT	SECTION	6/7/20	School Crossing	3411	1500.50	LGA 1997	6/7/20	Nibletts, paint strand	3412	45.96	Levy 2010	29/6/20	Painting Strand	Strand Chq				"Inclusive	Book 0056-			29/6/20	"	0060	1921.77	Levy 2010	8/7/20	Healthmatic	3413	1343.13	Act 1936 s.87
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8/7/20	Basket Watering	3414	675.00	LGA 2000 ss 1-5
8/7/20	SLCC legal Book	3415	116.80	143
13/7/20	Viking underpayment	3416	13.42	150
13/7/20	Covid stickers Groe	3417	54.68	LGA 2000 ss 1-5
20/7/20	Salary	3418		150
20/7/20	Hand sanitizers	3419	161.93	LGA 2000 ss 1-5
20/7/20	Gardening club donation	3420	100.00	145
20/7/20	Jeffco signs Groe	3421	213.66	1972 s.133
20/7/20	Dyfed alarms	3422	64.80	Act 1997 s.31
20/7/20	White-lining Strand	3423	960.00	LGA 1997 s.30
27/7/20	Amazon, gloves, masks	3424	51.47	LGA 2000 ss 1-5
27/7/20	SSE Strand	3425	280.60	150
27/7/20	Heat tube Xmas lights	3426	8.35	144
29/7/20	Diary, Calendar	3427	23.07	150
29/7/20	JRB dog bags	3428	272.40	S15 Public Health Act (open Spaces)
29/7/20	Powys car park	3429	2333.84	LGA 2000 ss 1-5
29/7/20	Zoom Package	3430	143.88	150

**PAYMENT SUMMARY AUGUST 2020**

DATE	PAYEE	REFERENCE	AMOUNT	SECTION
3/08/20	Cleaning and Maintenance, Strand	3431	587.08	LEVY 2010

- 10 Councillor Training:**Clerk  
a) Code fo Conduct £299.00  
b) Hate Crime Workshop

- 11 Litter Picking:**Cllr Davies

- 12 Clerks Report:** Clerk
- a) Dog signs range from £8.00- £300.00 depending on what Council require.
  - b) Ivy causes no issues to tree's, so no need for it to be removed
  - c) Bee Garden, keep to traditional plants and remove the Ivy as much as possible before planting, It will not cause issues.
  - d) Volunteers are also required to clear away debris and Dog waste (Bee garden)
  - e) Thank you to Chamber of Trade for funding half of the Groe car park (Saturday)
  - f) Website Assessability Document
  - g) Risk Assessment for regulars users sent out with Agenda
  - h) Risk Assessment for Face-Face Meetings sent out with Agenda
  - i) Updated terms and Conditions sent out with Agenda
  - j) Car park Risk Assessment (completed by Lisa Griffiths)
  - k) Reminder no meeting in September

- 13 Planning:** Clerk  
Planning Reference Number - 20/0994/TRE

	Planning Reference Number - 20/0930/FUL
<b>14</b>	<b>Mayors Report:</b> Cllr Davies
	This Town Council Meeting will be conducted via Skype/Zoom. Due to current Covid-19 measures no admittance for public or press.

<b>Louise Hammond</b> Town Clerk Council Offices The Strand Hall Builth Wells Powys LD2 3AA Tel No: 01982 551568	<b>Signed by Town Clerk:</b>
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### **Public Speaking Procedure at Council Meetings**

The following criteria should be followed:

- a) If there are several members of the public in attendance, each address would be limited to 3 minutes per person.
- b) All questions and answers addressed through the Chair.
- c) If on the same topic, then two people to represent the whole group.
- d) May put any relevant question to the Council or Town Councillor.
- e) There will be no discussion in answering the question from either party.
- f) Where the six-month rule applies the question may be put, and an answer shall be given providing it had already been discussed.