

**BUILTH WELLS TOWN COUNCIL**  
**CYNGOR TREF LLANFAIR-YM-MUALLT**

**Mayor:** Councillor Gwyn Davies  
**Town Clerk:** Louise Hammond

**Council Office**  
Strand Hall  
Strand Street  
Builth Wells  
Powys  
LD2 3AA

**Phone:** 01982 551568

**email:** [builthwellstowncouncil@btconnect.com](mailto:builthwellstowncouncil@btconnect.com)

**Website:** [www.builthwellstowncouncil.org.uk](http://www.builthwellstowncouncil.org.uk)



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Members of the Town Council are hereby summoned to attend the next meeting of the Builth Wells Town Council, which will be held on **Tuesday 13th April 2021** commencing at **7.00 pm**, at the Strand Hall, Builth Wells.

# AGENDA

This meeting will be held Via Zoom, if you would like to participate please make contact with the Clerk no later than 1pm on Monday 12th April for joining instructions.

1	<b>Apologises:</b>
2	<b>Co-option:</b>
3	<b>Delcaration of Interest:</b> Reminder to members. A personal Interest is also a Prejudicial Interest because under the objective public perception test ( <i>Para 12(1) of the Members' Code of Conduct</i> ) where you have a personal interest in any business of your authority you also have a prejudicial interest in that business, if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant, that it is likely to prejudice your judgement of the public interest.
4	<b>Minutes:</b> To authorise The Chairman to sign the minutes of the meeting held on 9th March 2021 as being a correct record.
5	<b>C.Cllr Pugh Report:</b>

6	<p><b>Clerks Report:</b> Actions and Matters arising from the Minutes.</p> <ul style="list-style-type: none"> <li>a) “Flooring Man “booked 1<sup>st</sup> June.</li> <li>b) Williams Builders advised regarding new Bar for Strand.</li> <li>c) Primary School contacted regarding donation of £500.00.</li> <li>d) High School contacted regarding donation for £1000.00.</li> <li>e) Thank you, letters, sent.</li> <li>f) Heritage society contacted regarding grant award £1056.00.</li> <li>g) New dog waste unit delivered and been put up by Cllr Reardon.</li> <li>h) Powys advised regarding planning.</li> <li>i) Strand tariff and booking terms updated.</li> <li>j) New appraisal form</li> <li>k) Action plan (Staff)</li> <li>l) Cadets Agreement sent 24/3/21.</li> <li>m) Volunteer forms have not been submitted.</li> <li>n) Trolley for watering Hanging Baskets Repaired. Cllr Waller.</li> </ul>										
7	<p><b>Benches:</b>Cllr Davies</p>										
8	<p><b>Events:</b></p> <ul style="list-style-type: none"> <li>a) Fun Day August</li> <li>b) Christmas Grotto</li> </ul>										
9	<p><b>Finance:</b> Clerk.</p> <ul style="list-style-type: none"> <li>a) Defibrillator ordered cost £1607.00.</li> <li>b) Audit Wales Invoice from 2017/18 £617.25</li> <li>c) Charges for Domain name and Website (still ongoing)</li> <li>d) HOWLTA, membership renewal request £15.00</li> <li>e) OVW, membership renewal request £424.00</li> <li>f) Updated contract with Clerk’s Salary increases as of 1<sup>st</sup> April (automatic)</li> <li>g) Strand Fee’s</li> <li>h) Insurance renewal due. Fixed term for 3 years £3081.44</li> <li>i) Bee garden plants purchased by Clerk £270.27.</li> <li>j) Yearend presentation to Council documents sent out with Agenda.</li> </ul> <p><b>PAYMENT SUMMARY MARCH 2021</b></p> <table border="1" data-bbox="167 1825 1388 1980"> <tr> <td>10/03/21</td> <td>Heritage Society</td> <td>300022</td> <td>1056.00</td> <td>145</td> </tr> <tr> <td>10/03/21</td> <td>Builth Wells P. School</td> <td>300023</td> <td>500.00</td> <td>145</td> </tr> </table>	10/03/21	Heritage Society	300022	1056.00	145	10/03/21	Builth Wells P. School	300023	500.00	145
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10/03/2 1	Builth Wells H. School	300024	1000.00	145
	Void	300025		
17/03/2 1	SSE Swalec	300026	543.67	150
17/03/2 1	JRB dispenser	300027	103.80	S15 Public Health Act (open Spaces)
19/03/2 1	Audit wales 2017/18	300028	617.25	150
19/03/2 1	Calon heart wales	300029	1607.00	Grants
19/03/2 1	OVW membership	300030	424.00	150

### PAYMENT SUMMARY APRIL 2021

DATE	PAYEE	REFERENCE	AMOUNT	SECTION
01/04/2 1	Salary	300031		150
01/04/2 1	HMRC	300032	100.00	150
01/04/2 1	Void	300033		
01/04/2 1	SLCC	300034	58.80	150
02/04/2 1	SLCC	300035	54.00	150
02/04/2 1	Void	300036		
02/04/2 1	Zurich Insurance	300037	3081.44	150
02/04/2 1	SLCC	300038	54.00	150
02/04/2 1	SLCC	300039	54.00	150
02/04/2 1	BEE Garden Plants	300040	270.27	Open spaces Act 1906 ss 9 &10
	void	300041		
02/04/2 1	Cardiff Lifts contract	300042	370.80	150
7/04/21	Stationary	300043	15.96	150

**10** Correspondence: Clerk.

	<ul style="list-style-type: none"> <li>a) Heart of Wales: - New signs have arrived and been put up.</li> <li>b) Thank you, letters, received from High School and Heritage Society for donations and grants.</li> <li>c) HOWLTA, renewal of membership received.</li> <li>d) School planting tree's email 26/3/2021</li> <li>e) Gas Meter update booked for the 19<sup>th</sup> of April.</li> <li>f) Speed limit review email 26/3/2021</li> <li>g) Accommodation for young people</li> </ul>
<b>11</b>	<b>Planning: Clerk</b> <ul style="list-style-type: none"> <li>a) 21/0184/HH</li> <li>b) 19/1894/RES</li> </ul>
<b>12</b>	<b>Strand: Cllr Waller</b> <ul style="list-style-type: none"> <li>a) Table</li> </ul>
<b>13</b>	<b>Hanging Baskets: Cllr Davies</b>
<b>14</b>	<b>Councillors Report/Updates:</b> <ul style="list-style-type: none"> <li>a) Cllr Hammond, Welcome to Builth Sign update email to Council members 29/3/21 with designs.</li> </ul>
<b>15</b>	<b>Bee Garden/Trench: Cllr Davies</b>
<b>16</b>	<b>Mayor's report</b>

<b>Louise Hammond</b> Town Clerk Council Offices The Strand Hall Builth Wells Powys LD2 3AA Tel No: 01982 551568	<b>Signed by Town Clerk:</b>
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<b>Public Speaking Procedure at Council Meetings</b>
The following criteria should be followed:

- a) If there are several members of the public in attendance, each address would be limited to 3 minutes per person.
- b) All questions and answers addressed through the Chair.
- c) If on the same topic, then two people to represent the whole group.
- d) May put any relevant question to the Council or Town Councillor.
- e) There will be no discussion in answering the question from either party.
- f) Where the six-month rule applies the question may be put, and an answer shall be given providing it had already been discussed.