

BUILTH WELLS TOWN COUNCIL

CYNGOR TREF LLANFAIR-YM-MUALLT



Minutes of the Extra-Ordinary (Precept) Meeting of Builth Wells Town Council held on **Monday 8th January 2018** commencing at **7.30 pm** in The Strand Hall, Builth Wells.

Present : Cllrs M.Prynne (Mayor), P. McNiffe (Deputy), A.Jones, B. Watkins, D. Ronicle, A Powell, B Reardon, R. Price, ~~D JONES~~

BW001/18 **Absent :** Cllr G. Davies

BW002/18 **Declarations of Interest**

None declared

BW003/18 **Budget 2018/19**

Cllr M. Prynne thanked Cllr A Jones for his work on the proposed budget.

Cllr A. Jones explained the figures within the draft budget and also detailed the background to the proposed councillor allowance of £150.00 per annum per councillor and a single mandatory payment of £500.00 per annum for additional responsibilities, i.e committee chairman which has to be included.

Discussion followed regarding the Groe toilets and the end of funding from the Welsh Government from April 2018 as this has implications on the proposed budget. If further funding is not received the Groe Toilet Lease with Powys County Council may have to be terminated. It was agreed that a letter be sent to Kirtsy Williams as a matter of urgency to secure continued funding.

Hanging Baskets – Cllr D. Jones reported that the anticipated cost for the coming year will be the same as this financial year so the income and expenditure costs will remain the same for budget setting.

Christmas Lights – The outstanding expenditure for this year will be:- a) testing equipment hire from Brecon Town Council £100.00, b) Unmetered electricity supply from Western Power approximately £375.00, c) Honoraria Payments of approximately £300.00.

A handwritten signature or set of initials in blue ink, possibly 'AJ', enclosed in a circular scribble.

Members considered the Council's expected Income and Expenditure for 2018/19 and it was **RESOLVED**

a) That the following budget be adopted:-

ITEM	EXPENDITURE	INCOME	FROM RESERVES	PRECEPT
Staff Wages	8,500			8,500
Mayors Allowance	1,000			1,000
Councillor Allowances	2,300			2,300
Training/Memberships	1,190			1,190
Insurance	2,750			2,750
Audit Fee	800			800
Telephone/Internet	1,750			1,750
Admin/Sundries	2,984			2,984
Public Works Loans	13,376			13,376
School Crossing Patrol	950			950
Hanging Baskets	3,500	3,000		500
Christmas Lights	6,700	500	5,000	1200
Grass Cutting/Tress	2,750			2,750
Strand Hall	44,500	18,500		26,000
Grants	7,500			7,500
Groe Toilets	25,000	7,000		18,000
Projects	20,050		20,000	50
TOTALS	145,600	29,000	25,000	91,600

Cash Reserves Summary

Summary of Bank Balances (at 8/1/2018)

Current Account (05202906)

20,492.38

Business Reserve Account (48127310)	9,842.58
Strand Hall Account (12544930)	5,155.50
Groe Toilets Account (12544922)	849.85
Petty Cash	94.29
Total	<u>36,434.60</u>

Projected Income to 31/3/2018

WAG grant for Groe Toilets	9,750.00
VAT	27,843.93
Strand Hall Mgt Group	8,500.00
Strand Hall Bookings	4,500.00
Groe Toilets Door income	300.00
Total	<u>50,893.93</u>

**Projected Expenditure to
31/3/2018**

Total 31,703.00

Projected Total Cash Reserves at 31/3/2018 55,625.53

The precept request for 2018/19 equates to an increase of £5.92 per annum on a band D property, a rise of 7.35% overall.

Proposed Cllr P. McNiffe Seconded Cllr D. Watkins. Unanimous

BW004/18 Fidelity Guarantee

The Fidelity Guarantee and current sum assured was discussed and agreed to be adequate.

Proposed Cllr P.McNiffe Seconded Cllr B. Reardon. Unanimous

BW005/18 **Risk Assessment Schedule**

An analysis of the current Risk Assessment Schedule will be carried out by the Clerk and Cllr A. Jones to ascertain if all risks are adequately covered.

BW006/18 **Fixed Assets Register**

The Asset Register will need updating to include all additional purchases and the Riverside Community Centre Building when this issue has been resolved. To assist in updating the register it was suggested that new Clerk should familiarise herself with the relevant sites around the town with either Cllr A. Jones or Cllr D. Jones

BW007/18 **Review of Standing Orders**

It was agreed that Cllr A. Jones and the Clerk would review the Standing Orders and any revisions or alterations will be reported to Town Council meeting prior to adoption.

BW008/18 **Review of Financial Regulations**

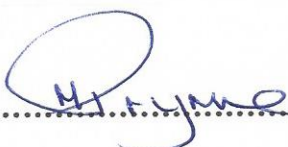
It was agreed that Cllr A. Jones and the Clerk would review the Financial Regulations and any revisions or alterations will be reported to Town Council meeting prior to adoption.

BW009/18 **Appointment of Internal Auditor**

It was proposed that the previous internal auditor, Elaine Worgan be contacted to ask her if she is willing to complete the internal audit for this financial year.

Proposed Cllr P. McNiffe Seconded Cllr B. Reardon. Unanimous

Meeting Closed 9.30pm.

Signed..........

13th February 2018