

BUILTH WELLS TOWN COUNCIL

CYNGOR TREF LLANFAIR-YM-MUALLT



Minutes of the Meeting of Builth Wells Town Council held on Tuesday 12th December 2017 commencing at 7.30 pm in The Strand Hall, Builth Wells.

Present : Cllrs M.Prynne (Mayor), P. McNiffe (Deputy), G. Davies, A. Jones, D. Ronicle, B. Reardon, County Cllr J. Pugh

Apologies for Absence : Cllrs A. Powell, R. Price, D. Jones, B. Watkins
H. Bozier (Clerk), K. Compton (Press)

BW/169/17 Declarations of Interest

Cllr B. Reardon declared an interest in item 7b – Alpha Presbyterian Church planning P/2015/0502.

Cllr D. Ronicle declared an interest in item 14a – correspondence from Mr Brian Ashe reference long term tenancy proposal for the Riverside Centre.

BW/170/17 Minutes

To authorise the Chairman to sign the minutes of the meeting held on the 14th November 2017 as a correct record.

Proposed. Cllr P. McNiffe, Seconded Cllr D. Ronicle. Unanimous

BW/171/17 Clerk's Report

- a) Builth Fest – Clarification has been received that the £1,000 grant paid in October will be used for the 2018 events.
- b) Reply from Evabuild regarding tidying Hay Road Garage site – They no longer have any interest in the site and could future correspondence be sent to Adam Deans of James Dean estate agents who are acting on behalf of the site owners.
- c) Register of Members Interest Forms – Reminder that these need to be completed and returned by January's budget meeting on 8th January 2018.

BW/172/17 County Councillor's Report – Cllr J. Pugh not present at the meeting.

BW/173/17 Co-Option of Councillor(s)

Letters of interest received from Mr Simon John and Mr Rob Sweet for the single outstanding vacancy from the May 2017 election. Vote took place and the results were as follows:- Mr Simon John – 3 Votes, Mr Rob Sweet – 2 Votes.

Cllr B. Reardon – Abstained. Mr Simon John was duly elected as a Cllr for Built Wells Town Council and would be informed by the Clerk.

BW/174/17 Planning

The following decision notices have been received for information:-

- a) 23 Troed Yr Bryn – P/2017/1281 – application for a lawful development certificate of existing use in relation to decking – **Refuse**
- b) Alpha Presbyterian Church P/2015/0502 – strengthen of gable pediment by tying back existing roof structure and replacing eroded dressed stone window surrounds & traceries – **Refuse**
Cllr B. Reardon stated that he would be declaring an interest in this item when it is re-submitted for planning application in the future. This application has been refused at this stage due to lack of information on highway safety measures re scaffolding.
- c) 1 Hay Road P/2016/1147 – creation of drop curb - **Consent**

BW/175/17 Finance

- a) VAT to be reclaimed - there was an error on VAT total for current account on December's agenda - (£6,47.72). This will be amended to the correct figure of £6,047.72.

Proposed Cllr B. Reardon, Seconded Cllr G. Davies, unanimous in favour to approve the following accounts for payment with amendment:

Cheque No	Payee	Purpose	Cheque Total £	VAT to be reclaimed £	Budget Expenditure
Current A/C					
2944	Bryan Jones	Strand Hall Phase 111	5,040.00	-	5,040.00
2945	Grosvenor Fabrication	Stacking Chairs Part 2	4,734.00	789.00	3,945.00
2946	Church Buying Group	Tables	1,349.87	224.98	1,124.89
2947	Andrew Davies	Strand Hall Payment 5	30,002.47	5,000.41	25,002.06
2948	Niblett's	Cleaning Supplies	27.15	4.53	22.62
2949	Kayfast Ltd	Xmas Lights Sundries	14.84	-	14.84
2950	Square Space	Website Annual Host	172.80	28.80	144.00
		Totals	41,341.13	6,047.72	35,293.41
Groe Toilets A/C					
0018	TC Cleaning	Cleaning October	1,621.13	270.19	1,350.94
0019	TC Cleaning	Consumables October	129.53	21.59	107.94
		Totals	1,750.66	291.78	1,458.88

Strand Hall A/C					
0034	Andrew Davies	Maintenance Work	3,155.28	525.88	2,629.40
		Totals	3,155.28	525.88	2,629.40

- a) Bank Statement for charity number 5 (Jones Charity). Balance as at 16th November 2017 - £444.96.
- b) Invoice to cover costs of the uncontested community council elections May 2017 - £662.18 for Builth. This amount will be deducted from our Precept payment due on 31st December 2017 – Information only.
- c) TC Cleaning deduction of £125.00 made to November’s invoice due to missed cleans at Groe Toilets.
- d) Review Panel Allowances – To be an item on Budget Meeting agenda for Cllrs to consider.
- e) Date for Budget and Precept meeting – 8th January 2018 – 7.30pm in The Strand Hall
Proposed. Cllr D. Ronicle, Seconded Cllr P. McNiffe. Unanimous

BW/176/17 Grant Applications

- a) Little Learners: Application to provide a Home Corner – Query over income received from Powys County Council which is not shown in income on balance sheet. Letter to be sent to group requesting clarification.
Cllr M. Prynne has asked the group for the number of Builth attendees.
- b) Wyeside – To be discussed at the Budget Meeting on 8th January 2017 when budget is set.
Proposed. Cllr D. Ronicle, Seconded Cllr P. McNiffe. Unanimous

BW/177/17 Correspondence

- a) Nat West Bank – Changes to some terms.
- b) MOD – notice of Sennybridge training December 2017.
- c) Young Peoples Village Health & Welfare Report – Cllr B. Reardon to read.
- d) Memorial Seat – awaiting reply from Steve Butcher. Councillor’s queried whether VAT was included in the cost quotation and the style of the seat for continuity of design – Cllr D. Jones to confirm.
- e) Tri Towns Meeting 13th December 2017 – Cllrs A. Powell, A. Jones M. Prynne will be attending.
- f) Building Regulations certificate of completion of works.
- g) Asset Based Community Development & Learning Opportunities – Email.
- h) Wellness Heart of Wales email – meeting 29th November 2017.
- i) TC Cleaning email received – confirming agreement to reduction in November’s invoice.
- j) Community Resilience guidance letter.
- k) Precept letter & form from Powys County Council – required for budget meeting. To be returned when completed by January 31st 2018.
- l) Planning Aid Wales – change of contact details.
- m) Letter from Ms J Anderson regarding lack of dental services in Builth Wells – email sent to Ms Anderson 1st December 2017 requesting her address. Awaiting reply.

- n) Notification of appropriate sum for Builth Wells for the purposes of section 137(4)(a) for 2017/18 – required for budget meeting.
- o) Natural Resources Wales email reference funding & support 2017/18
- p) Bridgend Coalition of Disabled People & access certificate – left to individual councillors.

BW/178/17 Strand Hall Progress Report

- a) Phase 3 refurbishment contract – The building is now in full use and outstanding contract administration will be completed by the Architect, Quantity Surveyor and CDM Principal Designer in the new year.
- b) Health & Safety Policy for Letting & General use – Cllr A. Jones reported that a Risk Assessment needs to be compiled.
- c) Keyholders and Councillor Rota Supervision for Letting – A robust and professional system will need to be agreed in order to facilitate the use of the building. At present, there is a dependence on Cllr volunteers.
- d) Builth Fest Christmas Fayre – Cllr A. Jones reported that the event was well attended all day from 11am to 4pm. Some items need to be referred to Strand Hall Marketing Committee for resolution, i.e rubbish disposal after events and revised booking form.
- e) YFC Old Stagers – Cllr A. Jones reported that the event was a great success and the public comments on the refurbishment works and the re-opening of the Strand Hall had been very positive.
- f) Strand Hall Marketing Committee – Next meeting date agreed – Wednesday 3rd January 2018 at 7pm.
- g) Caretaker job role/duties – position to be advertised. The job description will need to be developed as the usage of the building increases.
- h) Cleaning Provision – quote received from Sharon Morris to be considered by Policy Resources and Finance Committee.
- i) Strand Hall Website – Cllr D. Ronicle reported that the website is almost running.
- j) Bookings Procedure – Cllr D. Ronicle reported that the on-line booking system is being looked at and suggested 3 administrators for the system.
- k) New Town Council Website – Cllr D. Ronicle reported that the website is almost done and suggested that he is to be the 3rd administrator. No decision was taken as this was to be deferred in the Clerk's absence.

BW/179/17 Groe Toilets

- a) Health & Safety policy for operation and maintenance – the responsibility for this will be allied to the Caretaker position for the Strand Hall when advertised.
- b) Overall supervision and management responsibilities – It was agreed to set up a technical committee immediately and define the terms of reference to include statutory testing procedures etc.
- c) The Welsh Gov funding for the Groe toilets, currently £13,000pa will cease on March 31st 2018. It was proposed that a letter be sent to Kirsty Williams AM to highlight the need for continued Welsh Gov. funding for this important asset. Cllr's B. Reardon and D. Ronicle agreed to draft a letter. It was also agreed to contact Rhayader Town Council re their position in this matter.
- d) Cllr A. Jones reported that Powys County Council will continue to provide £7,000pa funding for the Groe toilets for the years 2018/19 and 2019/20.

- e) Budget Provisions for 2018/19 will be discussed at the Budget Meeting on 8th January 2018.

BW/180/17 Groe

- a) Dog Fouling on the Groe – Cllr D. Ronicle advised that the Council should have a policy on the subject and he would submit a draft policy proposal by the next meeting on 9th January 2018.

BW/181/17 Riverside

- a) Correspondence from Mr Brian Ashe regarding long term tenancy proposal – It was proposed that a reply be sent as soon as possible.
Cllr D. Ronicle declared an interest in this item due to membership of Rotary and close connection with Mr Brian Ashe. He left the room.
Proposed. Cllr B. Reardon, Seconded Cllr P. McNiffe. Unanimous

BW/182/17 Reports

- a) Mid & West Wales Fire & Rescue Roadshow 29th November 2017 – No report as Cllr R. Price absent.
b) Builth Wells Primary School update – No report as Cllr A. Powell absent.

BW/183/17 Chairman's Reports

- a) Access – See document 1 attached.
b) Report for Mid Wales Journal 2017 – See document 2 attached.

BW/184/17 Mayor's Diary - See document 3 attached.

BW/185/17 Date of next meeting 9th January 2018

Meeting Closed 22.15

Signed..........

9th January 2018