



BUILTH WELLS TOWN COUNCIL
CYNGOR TREF LLANFAIR-YM-MUALLT

Mayor: Councillor Gwyn Davies
Town Clerk: Louise Hammond

Council Office
Strand Hall
Strand Street
Builth Wells
Powys
LD2 3AA

Phone: 01982 551568

email: builthwellstowncouncil@btconnect.com

Website: www.builthwellstowncouncil.org.uk


Members of the Town Council are hereby summoned to attend the next meeting of the Builth Wells Town Council, which will be held on **Tuesday 8th October 2019** commencing at **7.00 pm**, at the Strand Hall, Builth Wells.

AGENDA

1	Apologies for absence:
2	Delcaration of Interest: Reminder to members. A personal Interest is also a Prejudicial Interest because under the objective public perception test (<i>Para 12(1) of the Members' Code of Conduct</i>) where you have a personal interest in any business of your authority you also have a prejudicial interest in that business, if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant, that it is likely to prejudice your judgement of the public interest.
3	Minutes: To authroise The Chairman to sign the minutes of the meeting held on 10th September 2019 as being a correct record.
4	County Councillor Pugh Report:
5	Clerks Report: Actions and Matters arising from the Minutes. <ul style="list-style-type: none">a) Mayors chain needs fixingb) Money raised from "Family Fun Day" over £100.00 (suggestion to put towards presents for Christmas Grotto)c) Riverside (concluded)d) Elizabeth and Margaret Powell's Charitye) Charity no 5: now closed and monies paid into Town Council current a/c. Cheque to Community Support as per Policy and Resourcing meeting.f) Clerks Chair: needs replacingg) Waiting for price of new bin. Pole near to Doctors Surgery (Poo Bin)h) Ordered a bin for the Strand awaiting delivery.i) Grants Policy (this is being worked on)

	<p>j) Committee meeting or subcommittee meetings that take place regarding Town Council business, but to which the Town Clerk is not invited, please be advised that the Town Clerk will not be in a position to carry forward any unminuted actions, as the Town council has a legal duty to keep records of its meetings which can then be used as evidence in a court of law. The Town Clerk therefore would be in breach of this requirement should they do so. This is particularly important where finance/expenditure is concerned. This also includes any actions to which should have been/may have been subject to Town Clerks advice prior to actions being decided upon at the time. please also note that a quorum must be present to make it a legal meeting. the quorum is at least a third of the total number of members, or three whichever is greater.</p> <p>k) Clerks Proposal (in conjunction with Gwilym Rippons report)</p> <p>l) Learning agreement (copy for Councillors to view)</p> <p>m) Groe Toilets BW/135/19 (minutes write to local Assembly Members, who is this action for?)</p> <p>n) Action (Mayor's Report) Letters sent to Burger King, Co-op, Tuffins and Llanelwedd Community Council. 30/9/2019.</p> <p>o) Letter sent to Magpies, asking them to remove their rubbish bin, to make room for Town Council's new bin.</p> <p>p) Letter sent to Niblett's, asking for a meeting to discuss various issues regarding the carpark at Strand. (tank, parking of vehicles and Money boxes)</p>
6	<p>Policy, Resource and Finance: - Any items for discussion</p> <p>Minutes sent out for Councillors awareness, comments and agreement.</p>
7	<p>Groe Trees: Cllr Davies:</p>
8	<p>Finance: Cllr Ronicle.</p> <p>a) Clerks overtime</p> <p>b) Possible job losses at BSW, Council position.</p>
9	<p>Correspondence: Clerk.</p> <p>a) High gas bill (explanation)</p> <p>b) Email from Anne Clark (Sunday Cinema Club)</p> <p>c) Letter from Poppy Appeal (for Wreath and floor space in Strand)</p> <p>d) Proposals for exhibited animals (email sent out on 19/9/19)</p> <p>e) BT large direct debit £318.82 (queried this and explanation given, unfortunately Town Council are still tied into these accounts even though 2 x lines are not being used at all. 1 broadband line not in use)</p>
10	<p>Christmas Lights: Cllr Davies</p> <p>Proposal for 15th December</p>
11	<p>Lights on Bridge/Assets, New clock for Chambers: Cllr Reardon.</p>

	As per Minutes brought forward to this Town Council Meeting.
12	Gwilym Rippon Report: He is happy to attend Strand Hall and discuss his findings on the afternoon of 23 rd or 24 th October 2019.
13	Groe Toilets: Cllr Davies. a) Baby changing bench broken b) Signage misleading seems to imply that facilities for baby changing are in both toilets c) Signage for shower poor. d) Quotation for emergency cord (£42. Plus, vat) e) Quotation for new kit (£532.55 plus vat) f) Town Council need to start thinking how they would, like to proceed regarding the funding of this.
14	Councillors Reports:
15	Strand Hall, Strand Toilets: Cllr Davies. Coins cover required, as people keep trying to put money in. Carpark resurfacing
16	Grotto: Cllr Davies.
17	War Memorial: Cllr Prynne.
18	Mayors Report: Cllr Davies. Honesty Boxes

<p>Louise Hammond Town Clerk Council Offices The Strand Hall Builth Wells Powys LD2 3AA Tel No: 01982 551568</p>	<p>Signed by Town Clerk:</p> 
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Public Speaking Procedure at Council Meetings

The following criteria should be followed:

- a) If there are several members of the public in attendance, each address would be limited to 3 minutes per person.
- b) All questions and answers addressed through the Chair.
- c) If on the same topic, then two people to represent the whole group.
- d) May put any relevant question to the Council or Town Councillor.

- e) There will be no discussion in answering the question from either party.
- f) Where the six-month rule applies the question may be put, and an answer shall be given providing it had already been discussed.

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