



BUILTH WELLS TOWN COUNCIL

CYNGOR TREF LLANFAIR-YM-MUALLT

You are *summoned* to attend the next Meeting of the Builth Wells Town Council to be held on **Tuesday 14th June 2016**, commencing at **7.00 pm** at the Strand Hall, Builth Wells.

Date 8th June 2016

AGENDA

1. **Apologies for Absence**
2. **Declaration of Interest:** Reminder to members. A personal Interest is also a Prejudicial Interest because under the objective, public perception test (*Para 12(1) of the Members' Code of Conduct*) where you have a personal interest in any business of your authority you also have a prejudicial interest in that business if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice your judgement of the public interest.
3. **Minutes**
 - a) To authorise the Chairman to sign the minutes of the meeting held on the 10th May 2016 as a correct record.
 - b) To authorise the Chairman to sign the minutes of the Annual General Meeting (AGM) held on the 17th May 2016 as a correct record.
4. **County Councillor's Report.** County Cllr Avril York.
5. **Planning:**
P/2016/0319-Development off Hospital Road. Correspondence from Asbri Planning.
6. **Groe Street Cleaning:** Progress update from Cllr A.Jones
7. **Grass Cutting Contract 2016:**
Update on the contract for grass cutting between Swingy Bridge and Irfon Bridge.
8. **Groe Public Toilets :**
 - a) Cleaning Contract
 - b) Refurbishment update.
 - c) CCTV
 - d) Lease from Powys C.C.
9. **Builth Wells Town Hanging Baskets 2016:** Update from Cllr D.Jones
10. **Groe Asset Transfer:** Proposal from Stephan Butcher, Powys C.C..

11. Builth Wells Library: Report from Cllrs L.Jones; B.Watkins; T.Layton

12. Strand Hall: Progress Report on Phase 3 Refurbishment. Cllr A. Jones

13. Christmas Lights : Report from Cllr Jim Price

14. Builth Wells Festival 2016: Final preparations for Festival event on 18th June.

15. Grant Application : Cylch Meithrin

16. Finance : Accounts to be paid from Current A/C No 05202906

Balance of Current A/C before following payments : £54,125.07

Balance of Business Reserve A/C as at 3/6/2016 : £37,830.04

Cheque No	Payee	Purpose	Cheque Total £	VAT to be reclaimed £	Budget Expenditure
2750	Office Solutions	Stationery	137.82	22.97	114.85
2751	Power Print	Mayor's Civic Service	33.60	5.60	28.00
2752	British Gas	Electricity, Groe Toilets Jan/April 16	176.56	8.40	168.16
2753	Cash	Petty Cash	70.00	-	70.00
2754	G. Evans	Wages, May 2016	368.43	-	368.43
2755	SWALEC Gas	Strand Hall. Standing Charge.	21.27	1.01	20.26
2756	T.C. Cleaning	Cleaning Contract Groe Toilets 9/5/16 to 5/6/16	1,277.80	-	1277.80
2757	Radnor Express	Advert for Town Clerk	177.24	29.54	147.70
2758	Zurich Insurance	Town Council Insurance Policy renewal	1892.97	-	1892.97
2759	RW Evans & Son	Groe Toilets. Floor Cleaning and Polishing.	960.00	160.00	800.00
2760	Select Security	CCTV Groe Toilets. Remaining balance and additional camera.	1,438.20	239.70	1,198.50
2761	Mike Davies	Strand Toilets Cleaning	280.00	-	280.00
2762	Elaine Worgan	Internal Auditor Fee	150.00	-	150.00
2763	T.C. Cleaning	Groe Toilet Consumables	102.16	-	102.16
2764	SWALEC Electricity	Strand Toilets	22.29	3.71	18.58
2765	SWALEC Electricity	Strand Hall	526.33	87.72	438.61
2766	ACT	CCTV plaque for Groe Toilets	122.88	20.48	102.40
2767	Bowen Consultants	CDM Services Groe Toilets	324.00	54.00	270.00
2768	Gary Mullock	Tiling Contract Groe Toilets	1225.62	-	1225.62
Direct Debit	BT	a/c 7677 Broadband	146.28	24.38	121.90
Direct Debit	BT	a/c 8572 Alarms	87.90	14.65	73.25
Direct Debit	BT	a/c 8571 Lift	87.90	14.65	73.25
Direct Debit	BT	a/c 8574 Telephone	125.89	20.98	104.91
		Totals :	9,755.14	707.79	9,047.35

17. Finance - Annual Audits

- a) To approve the Annual Internal Audit 2015/2016
- b) To approve the Accounting Statement and Annual Governance Statement 2015/2016

18. Correspondence:

- a) Severn Valley Stages Car Rally
- b) Builth Wells Town Guide Committee
- c) Sydney G. Thomas : Elizabeth and Margaret Powell's Charity
- d) Builth Wells Community Support AGM invitation.

19. Committee Membership and Delegates to Outside Bodies 2016/2017

20. Co-Option of Town Councillor

21. Town Clerk Vacancy

22. Saturday Council Surgeries: Rota for Cllr attendances throughout the year.

23. Chairman's Reports:

- a) Access Group
- b) One Voice Wales
- c) Builth Primary School
- d) Town Website

24. Mayors Diary

25. Urgent Matters for next agenda

**Council Offices
Strand Hall
Builth Wells
Powys LD2 3AA**

Tel No: 01982 551568

Public Speaking Procedure at Council Meetings

The following criteria should be followed:

- a) If there are a number of the public in attendance each address would be limited to 3 minutes per person.
- b) All questions and answers addressed through the Chair.
- c) If on the same topic, then two people to represent the whole group.
- d) May put any relevant question to the Council or Town Councillor
- e) There will be no discussion in answering the question from either party.
- f) Where the six-month rule applies, the question may be put, an answer shall be given providing it had already been discussed.