



BUILTH WELLS TOWN COUNCIL
CYNGOR TREF LLANFAIR-YM-MUALLT

Mayor: Councillor Gwyn Davies
Town Clerk: Louise Hammond

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Members of the Town Council are hereby summoned to attend the next meeting of the Builth Wells Town Council, which will be held on **Tuesday 12th November 2019** commencing at **7.00 pm**, at the Strand Hall, Builth Wells.

AGENDA

1	Apologies for absence:
2	Delcaration of Interest: Reminder to members. A personal Interest is also a Prejudicial Interest because under the objective public perception test (<i>Para 12(1) of the Members' Code of Conduct</i>) where you have a personal interest in any business of your authority you also have a prejudicial interest in that business, if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant, that it is likely to prejudice your judgement of the public interest.
3	Minutes: To authroise The Chairman to sign the minutes of the meeting held on 13th August 2019 as being a correct record.
4	Minutes: To authroise The Chairman to sign the minutes of the meeting held on 8th October 2019 as being a correct record.
5	County Councillor Pugh Report:
6	New Co-option: Angharad Morgan
7	Clerks Report: Actions and Matters arising from the Minutes. a) Mayors chain (needs more work) b) Elizabeth and Margaret Powell's Charity received a letter from solicitors 17/10/19. c) Cllr Davies has now given the cheque to Community Support d) Policies are now being written by Gwilym Rippon

	<ul style="list-style-type: none"> e) New bins now arrived f) Staffing Committee is now required. (4 Councillors) g) Biodiversity email sent out 11/10/19 (Clerk's report) h) V.E. Celebrations (May 2020 75th Anniversary) email sent out 18/10/19 i) Engineer attended Strand on 18/10/19 (BT) j) Fixed asset Register needs updating as a matter of urgency. k) Risk assessment needs carrying out as a matter of urgency. l) First Aid kits need checking and updating. m) Emptying of Groe and Honesty Boxes n) New Standing Orders
8	Policy, Resource and Finance: - Any items for discussion
9	War Memorial: Cllr Prynne
10	Groe Trees: Cllr Davies: <ul style="list-style-type: none"> a) Quote from Powys £1200 b) Trees on Town Council land (Terry Conti)
11	Finance: Cllr Ronicle/ Clerk <ul style="list-style-type: none"> a) Clerks overtime b) Finance summary c) Audit d) Ex-gratia pays award (William Hammond) e) New Hours, Time sheet, Annual leave f) Budget meeting set for 7th January g) Website updates (PixelHaze referral)
12	Correspondence: Clerk. <ul style="list-style-type: none"> a) Email 8/10/19 from Llanwrtyd Wells Community Transport (sent out 18/10/19) b) Email from Gareth Cornelius (Headteacher) Emergency Planning (sent out 18/10/19) c) Letter from Police re alarms and CCTV updating. d) Emails and letters from Ex Councillor.
13	Christmas Lights: Cllr Davies Ladies Choir joining us for informal carol singing.
14	Lights on Bridge/Assets, New clock for Chambers: Cllr Reardon. As per Minutes brought forward to this Town Council Meeting.
15	Grant Application: Builth Fest

16	Speeding Cars and Kids Slide: Cllr Waller
17	Groe Toilets: Cllr Davies. a) Plumbing work needs carrying out. b) Electrical system seems faulty.
18	Councillors Reports:
19	Strand Hall, Strand Toilets: Cllr Davies/ Cllr Waller a) Alarm and Training b) Booking Forms (Clerk revised all forms) c) Strand website (Management and Maintenance)
20	Grotto: Cllr Davies.
21	Planning: Clerk.
22	Defibrillators: Cllr Jones
23	Mayors Report: Cllr Davies.

<p>Louise Hammond Town Clerk Council Offices The Strand Hall Builth Wells Powys LD2 3AA Tel No: 01982 551568</p>	<p>Signed by Town Clerk:</p> 
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<p style="text-align: center;">Public Speaking Procedure at Council Meetings</p> <p>The following criteria should be followed:</p> <p>a) If there are several members of the public in attendance, each address would be limited to 3 minutes per person.</p> <p>b) All questions and answers addressed through the Chair.</p>

- c) If on the same topic, then two people to represent the whole group.
- d) May put any relevant question to the Council or Town Councillor.
- e) There will be no discussion in answering the question from either party.
- f) Where the six-month rule applies the question may be put, and an answer shall be given providing it had already been discussed.

DRAFT