



BUILTH WELLS TOWN COUNCIL
CYNGOR TREF LLANFAIR-YM-MUALLT

Mayor: Councillor Gwyn Davies
Town Clerk: Louise Hammond

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Members of the Town Council are hereby summoned to attend the next meeting of the Builth Wells Town Council, which will be held on **Tuesday 10th December 2019** commencing at **7.00 pm**, at the Strand Hall, Builth Wells.

AGENDA

1	Apologies for absence:
2	Delcaration of Interest: Reminder to members. A personal Interest is also a Prejudicial Interest because under the objective public perception test (<i>Para 12(1) of the Members' Code of Conduct</i>) where you have a personal interest in any business of your authority you also have a prejudicial interest in that business, if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant, that it is likely to prejudice your judgement of the public interest.
3	Minutes: To authroise The Chairman to sign the minutes of the meeting held on 12th November 2019 as being a correct record.
4	County Councillor Pugh Report:
5	Clerks Report: Actions and Matters arising from the Minutes. <ul style="list-style-type: none">a) Fattorini's advised (make contact in January)b) Elizabeth and Margaret Powell's letter sent to Councillors 25/11/19c) N/Ad) Email sent to Elections office 15/11/19 Re New Co-optione) Email of minutes to all Councillors from Policy, Resource and Finance meeting 15/11/19f) Letter sent to care home re hanging trees 15/11/19g) Email sent to School advising Town Council happy to accommodate their emergency protocol at the Strand. 15/11/19h) Thank letter sent to Mr Ronicle 15/11/19i) Elections office informed about Mr Ronicle resignation; forms have been posted in window

	<ul style="list-style-type: none"> j) Letter sent to Builth Fest asking them to resubmit grant application 13/11/19. k) Email to Mr Ronicle re defibrillators l) Email to Llanwedd 14/11/19 m) Still need to contact McCartney's re valuation of Strand Hall n) Two new first aid boxes. o) Steve Gealy At Powys contacted re roads 25/11/19 p) Mark Stafford -Tolley contacted re play equipment. 25/11/19 q) Elizabeth and Margaret Powell's Charity email out to Councillors 26/11/19
6	<p>Policy, Resource and Finance:</p> <ul style="list-style-type: none"> a) Items for discussion b) Date for PRF needs to be set for January. c) Booking forms, terms and conditions d) Grants application policy
7	<p>War Memorial: Cllr Prynne</p>
8	<p>Groe Trees: Cllr Davies</p>
9	<p>Finance: Clerk</p> <ul style="list-style-type: none"> a) Clerks overtime b) Budget needs ratification c) Finance Summary d) Risk Assessment 2/12/19 e) Financial regulations
10	<p>Correspondence: Clerk.</p> <ul style="list-style-type: none"> a) Citizens advice letter, for Councillor awareness b) Vaughan, Vaughan and company letter outline the boundaries of Strand Hall c) Countryside Services, Mark Stafford-Tolley d) Bio-Diversity report sent with Agenda 4/12/19 e) Staffing Committee terms of reference sent out with agenda 4/12/19
11	<p>Grant Application: Community Support, Wyeseide, YFC and Builth Football Club</p>
12	<p>Groe Toilets: Cllr Davies.</p> <ul style="list-style-type: none"> a) Plumbing work needs carrying out. b) Electrical systems quote accepted via Zurich.

13	Councillors Reports:
14	Strand Hall, Strand Toilets: Cllr Davies <ul style="list-style-type: none"> a) Lifts quotation b) Alarm quotation c) Car park d) Rota for events e) Painters, Maintenance 3 enquiries f) Strand Risk Assessment needs updating as a matter of urgency
15	Grotto: Cllr Davies:
16	Councillors report:
17	Mayors Report: Cllr Davies.

Louise Hammond Town Clerk Council Offices The Strand Hall Builth Wells Powys LD2 3AA Tel No: 01982 551568	Signed by Town Clerk: 
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Public Speaking Procedure at Council Meetings

The following criteria should be followed:

- a) If there are several members of the public in attendance, each address would be limited to 3 minutes per person.
- b) All questions and answers addressed through the Chair.
- c) If on the same topic, then two people to represent the whole group.
- d) May put any relevant question to the Council or Town Councillor.
- e) There will be no discussion in answering the question from either party.
- f) Where the six-month rule applies the question may be put, and an answer shall be given providing it had already been discussed.