



Members of the Town Council are hereby summoned to attend the next meeting of the Builth Wells Town Council, which will be held on **Tuesday 8th February 2022** commencing at **7.00 pm**, at the Strand Hall, Builth Wells.

Yours sincerely

Louise Hammond
Clerk of the Council

AGENDA

(All members are requested to turn off their mobile phones whilst the meeting is in session)

1	Apologies:
2	Declaration of Interest: <i>Reminder to members: A personal Interest is also a Prejudicial Interest because under the objective public perception test (Para 12(1) of the Members' Code of Conduct) where you have a personal interest in any business of your authority you also have a prejudicial interest in that business, if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant, that it is likely to prejudice your judgement of the public interest.</i>
3	Minutes: To authorise The Chair to sign the minutes of the meeting held on 11th of January 2022 as being a correct record.
4	C.Cllr Pugh Reports
5	Water Standards: Cllr Hammond

6	Strand Website: Cllr Williams
7	<p>Clerks Report:</p> <ul style="list-style-type: none"> a) Easy repairs (I.T. recommended by 5 C services) attended b) Llandrindod Town Council (raising awareness on bullying of Clerk's) Email sent out to members. c) Thank you, letter, received from Heritage Society d) Several companies telephoned and emailed to ascertain quotes for the broken window in Strand. (No luck so far) e) Reading Town Initiative. f) Humanitarian relief charity letter. g) VOA update h) Grant for toilets i) Newsquest email. j) Two Tenders received for Groe Toilets (meeting required for discussion) k) Cutting back of two trees on Council land l) Clean out of Strand completed, and chairs given away. m) Grass cutter advised; Council will remain with him.
8	Chairs Report: Cllr Davies
9	<p>Hanging Baskets: Cllr Davies /Cllr Waller Cllr Waller has ordered plants with Nantderry Nurseries, will also add to the order for the troughs. (Invoice is required)</p>
10	<p>Events:</p> <ul style="list-style-type: none"> a) Mayors Ball (Expenditure Required) Clerk submitted categories to all members. b) Jubilee Celebrations (Cups have been ordered) c) Jubilee Beacon (Cllr Pugh and Cllr Morgan given details about what is expected)
11	<p>Finance:</p> <ul style="list-style-type: none"> a) Audit return (Sent out to members on 24/1/22) b) Internal Auditor Letter has been sent and accepted booked for 11/4/22 c) Year-end close down booked 6/4/22 d) Money Collected from Shower £108.00 e) Money Collected from Honesty Boxes £224.00 f) Mugs ordered £1763.76 g) Asset register Updated with Sleigh h) Donations received from grotto (Refreshments) £190.00 i) Direct Debits – Will need to add the new energy companies to this. j) Spot check Completed on 12/1/22 Cllr Lowe No issues. k) Mandate for signatories to be signed. l) New card to be signed again. m) Utilities at Groe update. n) Both A/c reconciled back to zero

	o) Cheque summary to be signed and kept with minutes.
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12	Applications for Financial Assistance: a) Community Support. Update. b) Scouts
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13	Planning: a) 22/0040/HH b) 22/0041/CAC c) 22/0096/HH
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14	Councillors Report/Updates: <i>(Items for discussion to be submitted to The Clerk by the normal deadline of the submission of items for inclusion on the agenda)</i> N/A
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15	Resolution – Confidential Matters - <i>“to resolve that the public be excluded from the meeting for the following items of business in section 14 below, in accordance with the Public Bodies (Admissions to Meetings) Act 1960 as there would be disclosure to them of confidential information relating to contractual, legal and personnel content</i> N/A
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16	Confidential Matters (Contractual, Legal or Personnel Related) N/A
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Public Speaking Procedure at Council Meetings

Members of the public have the right to speak at Full Council Meetings on any matter identified for discussion on the agenda for the meeting.

Meetings are open to the general public with the exception of Confidential Matters.

The agenda will be published on the Town Council website (www.builthwellstowncouncil.org.uk)

The Town Council welcomes contributions from members of the public, and this protocol sets out the provisions of the Council’s scheme of participation at meetings, consistent with maintaining the orderly conduct of business.

A request for participation in the public session should be submitted, if possible, in writing, to the Town Clerk by 12 noon on the day before the meeting. If you would like to view the meeting virtually, please contact The Clerk on builthwellstowncouncil@btconnect.com or 01982 551568, to discuss the procedure for gaining access to the meeting this way.

A **15-minute** slot will be set aside towards the beginning of each Full Council Meeting to enable up to **four** members of the public to make an individual representation of up to **3 minutes**.

Each representation must be directed through the Chair. The Chair will introduce the individual and invite representations in the following order:

- a) The individual will be asked to identify the item they wish to address the Council on.
- b) Members of the Council with a personal or prejudicial interest should act accordingly.
- c) The individual will be asked to address the meeting.
- d) Each address will be limited to 3 minutes, subject to the discretion of the Chair.
- e) There will be a maximum of four representations per meeting.
- f) Individuals may address the Full Council; however, no dialogue or discussion will be permitted.

IMPORTANT NOTICE: Laws of slander are extremely strict. If you say something, in public, about a person which is untrue, even if you believe it to be true, you may be at risk of legal action. You should think carefully about any criticisms you make about people in public speaking.

Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.