

# BUILTH WELLS TOWN COUNCIL

## CYNGOR TREF LLANFAIR-YM-MUALLT



The next Meeting of the Builth Wells Town Council will be held on **Tuesday 14th March 2017** commencing at **7.30 pm** at the Strand Hall, Builth Wells.

### AGENDA

#### 1. Apologies for Absence

2. **Declaration of Interest:** Reminder to members. A personal Interest is also a Prejudicial Interest because under the objective, public perception test (*Para 12(1) of the Members' Code of Conduct*) where you have a personal interest in any business of your authority you also have a prejudicial interest in that business if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice your judgement of the public interest.

#### 3. Minutes :

To authorise the Chairman to sign the minutes of the meeting held on the 14th February as a correct record.

To receive the minutes of the Policy, Resources and Finance Committee Meeting held on 7th February.

To receive the minutes of the Strand Hall Marketing Committee Meeting held on 15th February.

#### 4. Clerk's Report:

- a. Actions and matters arising from the minutes.
- b. Riverside Community Centre
- c. Llandewi'r Cwm Parish Council Records.
- d. Letter to Mr J. Price re Town Councillor status.

#### 5. Policy, Resources and Finance Committee Meeting :

To consider the recommendations of the Policy, Resources and Finance committee meeting, held on 7<sup>th</sup> February 2017, regarding:

- a. Standing Orders – Approve continued adoption of current Standing Orders for 2017/18

- b. Financial regulations – Approve continued adoption of current Financial Regulations for 2017/18, with recommendation that Banking procedures and On-line banking facilities be assessed after the election of a new council in May 2017.
- c. Risk Assessment – Approve Risk Assessment Document, with recommendation that the Riverside Community Centre be added when confirmation of a Community Asset Transfer is finalised with Powys C.C.
- d. Fidelity Insurance – Approve adoption of current value for 2017.

## 6. Finance :

### a. Account balances – before the following schedule of payments

Balance of Current A/C:	£ 45,333.56
Balance of Business Reserve A/C:	£ 37,839.22
Balance of Groe Toilet A/C :	£ 544.30
Balance of Strand Hall Account:	£181,047.50

### b. Schedule of Cheques and Direct Debits to be paid from Current A/C No 05202906 and Strand Hall Account No 12544930

Cheque No	Payee	Purpose	Cheque Total £	VAT to be reclaimed	Budget Expenditure
2851	Select Security	CCTV Maintenance	130.80	21.80	109.00
2852	Charlie Bass	Honorarium	75.00		75.00
2853	Direct 365	Baby Changer – Groe T	182.70	30.45	152.25
2854	V A Lymer	Salary (February)	772.68	-	772.68
2855	Petty Cash	Petty Cash	100.00	-	100.00
2856	Office Solutions	Printer Inks	154.64	25.77	128.87
2857	TC Cleaning Services	Sundries Groe Toilets	43.18	7.20	35.98
2858	TC Cleaning Services	Cleaning Groe Toilets	1464.24	244.04	1220.20
2859	HOWLTA	Membership	12.00	-	12.00
2860	SWALEC	Gas for Strand Hall	21.27	3.69	17.58
2861	Fire Matters	Extinguisher Service	45.00	-	45.00
2862	SWALEC	Electricity Strand Toilets	22.18	3.69	18.49
2863	SWALEC	Electricity Strand Hall	814.42	135.73	678.69
2864	Viking Direct	Printer Inks	76.19	12.70	63.49
2865	Valerie Lymer	Salary (March)	522.58	-	522.58
		<b>Current A/C Sub Total</b>	<b>£4,436.88</b>	<b>£485.07</b>	<b>£3951.81</b>

0002	Rhayader Skip Hire	Skip	264.00	44.00	220.00
0003	Bowen Consultants	QS & CDM for Strand	2376.00	396.00	1980.00
0004	Powys CC	Planning, Building Regs	294.12	49.02	245.10
0005	Wales & West	New Gas Main	1696.51	282.75	1413.76
0006	Bowen Consultants	2 x Building Contracts	119.76	19.96	99.80
		<b>Strand A/C Sub Total</b>	<b>£4750.39</b>	<b>£791.73</b>	<b>£3958.66</b>
Direct Debit	British Gas	Groe Toilets	333.35	15.87	317.48
		<b>Direct Debits Sub Total</b>	<b>£9,520.62</b>	<b>£1,664.98</b>	<b>£8227.95</b>

**c. Budget Report :**

Assessment of 2016/2017 Budget and Income/Expenditure to End of Financial Year.

**7. Correspondence :**

- a. Letter from Brian Ashe/David Moisson re Riverside Community Centre.
- b. Acceptance letter from Elaine Worgan, Internal Auditor
- c. PCC Waste and recycling collections
- d. Rally – w/end 8<sup>th</sup> & 9<sup>th</sup> July 2017
- e. **Emails**

**8. Strand Hall: Progress Report, Cllr A. Jones**

- a. Award of Contract to Andrew Davies, Builders
- b. Strand Toilets Asbestos Survey.
- c. Recommendations from Strand Hall Marketing Committee.
  - Website
  - Manager/Caretaker

**9. Hanging Baskets – Cllr D Jones. Planning for 2017 season.**

**10. The Groe:**

- a. Dog bins – Cllr B. Reardon
- b. Picnic Tables – Cllr M.Prynne
- c. Groe Toilets.
- d. Grass cutting, Irfon Bridge to Swing Bridge. Quotes for 2017.

**11. High School Reorganisation :** Cllr A Jones. Report on PCC Cabinet meeting, 28<sup>th</sup> Feb.

**12. Builth Primary School Inspection :** Update from Cllr A. Powell

**13. Election Procedure :** Report from Town Clerk re May Elections.

**14. High Street and Broad Street Resurfacing :**

Action required to ensure that the Welsh Government and Trunk Road Agency urgently carry out the roadworks.

**15. Town Council Surgery:** Report from Cllr Meryl Prynne

**16. Reports :** Builth Access Group – Cllr Meryl Prynne.

**17. Chairman's Report :** – Mayor's Diary.

**Council Offices  
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### **Public Speaking Procedure at Council Meetings**

The following criteria should be followed:

- a) If there are a number of the public in attendance each address would be limited to 3 minutes per person.
- b) All questions and answers addressed through the Chair.
- c) If on the same topic, then two people to represent the whole group.
- d) May put any relevant question to the Council or Town Councillor
- e) There will be no discussion in answering the question from either party.
- f) Where the six-month rule applies, the question may be put, an answer shall be given providing it had already been discussed.