

BUILTH WELLS TOWN COUNCIL

CYNGOR TREF LLANFAIR-YM-MUALLT



The next Meeting of the Builth Wells Town Council will be held on **Tuesday 13th February 2018** commencing at **7.30 pm** at the Strand Hall, Builth Wells.

AGENDA

1. Apologies for Absence

2. Declarations of Acceptance of Office : To confirm the co-option of Mr Robert Sweet to the office of Town Councillor of Builth Wells Town Council.

3. Declaration of Interest: Reminder to members. A personal Interest is also a Prejudicial Interest because under the objective, public perception test (*Para 12(1) of the Members' Code of Conduct*) where you have a personal interest in any business of your authority you also have a prejudicial interest in that business if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice your judgement of the public interest.

4. Minutes

To authorise the Chairman to sign the minutes of the Extra Ordinary (Budget) meeting held on the 8th January 2018 as a correct record.

To authorise the Chairman to sign the minutes of the meeting held on the 9th January 2018 as a correct record.

5. Clerk's Report: Actions and matters arising from the minutes.

- a. Llanelwedd Little Learners – Reply received 26th January 2018 - to our letter requesting confirmation of the amount of money they receive from Powys County Council. Further letter sent 30th January 2018 as information still not supplied.
- b. Letter sent to Ken Skates and Kirsty Williams regarding the Groe toilets and the withdrawal of funding in April 2018. Kirsty Williams has acknowledged the letter and confirmed that she is pursuing this issue with Ken Skates' office. Reply from Julia Williams received on 2nd February 2018.

- c. Hay Road Site, LD2 3BP – Letter requesting the site be tidied sent to Mr Adam Dean of James Dean estate agents to forward on to site owners. Still no reply to date.
- d. Precept request form emailed to Mrs Ann Owen, Finance & Infrastructure, Powys County Council.
- e. Letter sent to Wyeseid advising them of the reduced grant payment following the budget meeting held on 8th January 2018.
- f. Elaine Worgan contacted re appointment of internal auditor position.
- g. Email sent to Aled Sion on 5th February 2018 to re-arrange National Eisteddfod presentation. Confirmed for next Town Council meeting on 13th March 2018.

6. County Councillor's Report : County Cllr Jeremy Pugh

7. Planning :

- a) P/2017/1350 – 23 Troed Y Bryn, Builth Wells, LD2 3FE – Construction of a wooden decking at the rear of the property – Consent.
- b) TREE/2017/005 – Quarry View, 25 Cae Castell, Builth Wells, LD2 3BE – Works to a tree with a tree preservation order – Works conditional consent.
- c) P/2017/1209 – Hay Road Garage, LD2 3BP – Application for extension of time limit – Consent.
- d) P/2017/0581 – Plot adjacent to 3 Bank Square, LD2 3BB – Proposed detached dwelling and associated works – Consent.

8. Finance :

- a. **Account balances and schedule of payments – See document 1 attached.**
- b. **For information Payments Received – See document 2 attached.**
- c. **For information Invoices Issued - See document 2 attached.**

9. Grant Applications : None

10. Committee Membership:

- a. Standing Orders state that no committee (excluding the Appeals Committee, Disciplinary Panel & Grievance Panel) shall have less than 5 members. The Mayor and Deputy Mayor, ex-officio shall be voting members of every committee. Current membership list and vacancies to be filled will be circulated at the meeting.

11. Correspondence

- a. Christmas Lights – Consent received from the Trunk Road Agency.
- b. Copy email from Cllr A. Powell to David Price – her resignation as Town Council appointed Community School Governor.
- c. Email from David Price requesting replacement Town Council appointee for Community School Governor.
- d. Email from Wellness Heart of Wales – Notes from their meeting held on 17th January 2018.

- e. Email – detailing general dispensations granted by the Standards Community Sub-Committee in October 2017.
- f. Email from Steve Woodward regarding Powys Archive and procedure for viewing records.
- g. One Voice Wales bulletin January 2018.
- h. Communication Focus Group invitation to a meeting on 2nd March 2018.
- i. Email – Consultation on a revised Code of Audit practice.
- j. Email – Change of bin collection dates from next month.
- k. Invitation to join a Zurich Risk Engineering seminar.
- l. Email – Notification of meeting of Radnorshire & Brecknock Local Committee of the Powys Community Health Council.
- m. Police & Crime Commissioners February newsletter.
- n. Email from Imprint detailing their print/design services.
- o. Correspondence and emails received after closure of agenda.

12. Strand Hall:

- a. To receive a report from Cllr A. Jones on the Strand Hall Marketing Committee meeting held on 6th February 2018.
- b. To receive an update from Cllr D. Ronicle on the status of the Town Council's Websites, the on-going costs, administration and maintenance.

13. Hanging Baskets:

- a. Cllr D. Jones – Planning for the 2018 season.

14. Riverside Community Centre:

- a. Update from Cllr A. Jones following documents sent to Sydney G Thomas regarding the proposed change of tenancy at the Riverside Centre.

15. High Street:

- a. Cllr D. Ronicle – Report on the current trading and economic welfare of businesses in the retail core.

16. Groe:

- a. To receive a report from Cllr A. Powell on the Dog Fouling working group meeting held on the 15th January 2018.
- b. Tree Planting – Update from Cllr D. Jones on the Rotary Club's offer of free trees and consideration of sites where the trees could be planted.

17. Reports

- a. To receive a report from Cllr A. Jones on the Builth Wells Safety Group meeting held on the 2nd February 2018 at the Gwalia, Llandrindod Wells.
- b. To receive a report from Cllr B. Reardon on the meeting of the Brecon & Radnor Area Committee held on the 2nd February 2018.
- c. To receive a report from Cllr A. Jones on items arising from Clerks 3 month's probationary review held on 23rd January 2018.

18. Chairman's Report/Diary

Helen Bozier

Town Clerk

Council Offices

Strand Hall

Builth Wells

Powys LD2 3AA

Tel No: 01982 551568

Public Speaking Procedure at Council Meetings

The following criteria should be followed:

- a) If there are a number of the public in attendance each address would be limited to 3 minutes per person.
- b) All questions and answers addressed through the Chair.
- c) If on the same topic, then two people to represent the whole group.
- d) May put any relevant question to the Council or Town Councillor
- e) There will be no discussion in answering the question from either party.
- f) Where the six-month rule applies, the question may be put, an answer shall be given providing it had already been discussed.