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Members of the Town Council are hereby summoned to attend the next meeting of the Builth Wells Town Council, which will be held on **Tuesday 11th January 2022** commencing at **7.00 pm**, at the Strand Hall, Builth Wells.

Yours sincerely

Louise Hammond  
Clerk of the Council

## **AGENDA**

(All members are requested to turn off their mobile phones whilst the meeting is in session)

1	<b>Apologies:</b> Cllr A.Morgan
2	<b>Declaration of Interest:</b> <i>Reminder to members: A personal Interest is also a Prejudicial Interest because under the objective public perception test (Para 12(1) of the Members' Code of Conduct) where you have a personal interest in any business of your authority you also have a prejudicial interest in that business, if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant, that it is likely to prejudice your judgement of the public interest.</i>
3	<b>Minutes:</b> To authorise The Chair to sign the minutes of the meeting held on 14th of December 2021 as being a correct record.
4	<b>C.Cllr Pugh Reports</b>
5	<b>Cllr Davies:</b> Broadband
6	<b>Clerks Report:</b>

	<ul style="list-style-type: none"> <li>a) Internal Auditor Letter to be sent.</li> <li>b) Standing Orders</li> <li>c) Financial regulations</li> <li>d) Request for Charity box (Salvation Army) in Town</li> <li>e) Window broken In Strand Hall (Require Quotes)</li> <li>f) Hanging Baskets (Do Council Wish to remain with current supplier)</li> <li>g) Grass Cutting out to Tender</li> <li>h) Handrail request (Cobble Lane) 15/12/21</li> <li>i) Wyeside funding letter</li> <li>j) Utility aid letter and statements sent.</li> <li>k) All Councillors should understand the “Code of Conduct” What it means and how to report and deal with issues.</li> <li>l) Thank you, letters, sent out to all those who donated over £100.00 towards the Sleigh.</li> <li>m) Llanelwedd donation of £200 towards Christmas activities.</li> </ul>
7	<b>Chairs Report:</b> Cllr Davies
8	<b>Hanging Baskets:</b> Cllr Davies
9	<b>Events:</b> <ul style="list-style-type: none"> <li>a) Holocaust day</li> <li>b) Mayors Ball</li> <li>c) Jubilee Celebrations (Beacon lights Consulting with RBL)</li> </ul>
10	<b>Finance:</b> <ul style="list-style-type: none"> <li>a) Precept Request submitted to Powys</li> <li>b) Asset register</li> <li>c) Direct Debits</li> <li>d) Precept into A/c 30/12/21</li> <li>e) Spot check</li> <li>f) BT Out of Contract Renewal date 6/11/21 No Longer do Copper which is what Council has been on.</li> <li>g) Both A/c reconciled back to zero</li> <li>h) Cheque summary to be signed and kept with minutes.</li> </ul>
11	<b>Applications for Financial Assistance:</b> <ul style="list-style-type: none"> <li>a) Community Support.</li> </ul>
12	<b>Councillors Report/Updates:</b> <i>(Items for discussed to be submitted to The Clerk by the normal deadline of the submission of items for inclusion on the agenda)</i>
13	<b>Resolution – Confidential Matters</b> - <i>“to resolve that the public be excluded from the meeting for the following items of business in section 14 below, in accordance with the Public Bodies</i>

*(Admissions to Meetings) Act 1960 as there would be disclosure to them of confidential information relating to contractual, legal and personnel content*

14 **Confidential Matters** *(Contractual, Legal or Personnel Related)*

Public Speaking Procedure at Council Meetings

Members of the public have the right to speak at Full Council Meetings on any matter identified for discussion on the agenda for the meeting.

Meetings are open to the general public with the exception of Confidential Matters.

The agenda will be published on the Town Council website ([www.builthwellstowncouncil.org.uk](http://www.builthwellstowncouncil.org.uk))

The Town Council welcomes contributions from members of the public, and this protocol sets out the provisions of the Council's scheme of participation at meetings, consistent with maintaining the orderly conduct of business.

A request for participation in the public session should be submitted, if possible, in writing, to the Town Clerk by 12 noon on the day before the meeting. If you would like to view the meeting virtually, please contact The Clerk on [builthwellstowncouncil@btconnect.com](mailto:builthwellstowncouncil@btconnect.com) or 01982 551568, to discuss the procedure for gaining access to the meeting this way.

A **15-minute** slot will be set aside towards the beginning of each Full Council Meeting to enable up to **four** members of the public to make an individual representation of up to **3 minutes**.

Each representation must be directed through the Chair. The Chair will introduce the individual and invite representations in the following order:

- a) The individual will be asked to identify the item they wish to address the Council on.
- b) Members of the Council with a personal or prejudicial interest should act accordingly.
- c) The individual will be asked to address the meeting.
- d) Each address will be limited to 3 minutes, subject to the discretion of the Chair.
- e) There will be a maximum of four representations per meeting.
- f) Individuals may address the Full Council; however, no dialogue or discussion will be permitted.

**IMPORTANT NOTICE: Laws of slander are extremely strict. If you say something, in public, about a person which is untrue, even if you believe it to be true, you may be at risk of legal action. You should think carefully about any criticisms you make about people in public speaking.**

Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.