



**BUILT WELLS TOWN COUNCIL / CYNGOR TREF LLANFAIR-YM-MUALLT**

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Members of the Town Council are hereby summoned to attend the next meeting of the Built Wells Town Council, which will be held on **Tuesday 11th October 2022** commencing at **7.00 pm**, at the Strand Hall, Built Wells.

Yours sincerely

Louise Hammond  
Clerk of the Council

## AGENDA

(All members are requested to turn off their mobile phones whilst the meeting is in session)

1	<b>Apologies:</b>
2	<b>Declaration of Interest:</b> <i>Reminder to members: A personal Interest is also a Prejudicial Interest because under the objective public perception test (Para 12(1) of the Members' Code of Conduct) where you have a personal interest in any business of your authority you also have a prejudicial interest in that business, if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant, that it is likely to prejudice your judgement of the public interest.</i>
3	<b>Minutes:</b> To authorise The Chair to sign the minutes of meeting held on 9th of August 2022 as being a correct record.
4	<b>Minutes:</b> To authorise The Chair to sign the minutes of PRF meeting held on 16th of August 2022 as being a correct record.
5	<b>County Councillor Pugh:</b>
6	<b>Twinning: Cllr Hammond:</b>
7	<b>Remembrance Service: Cllr Davies:</b>

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**8 Clerks Report:**

- a) Memorial Tree Groe - Estimates for Tree's
- b) Second Sunday Maintenance Day for all Councillors
- c) Deeds (Need collecting)
- d) "Free Wednesday" Trial start set for January?
- e) Elizabeth and Margaret Powell's Charity – Letters Sent (Update)
- f) Computer transfer – A lot of files were lost including Budget/Audit and HMRC
- g) Coffee morning throughout January/February "Free" (Winter Warmers)
- h) PRF 16<sup>th</sup> August – Full council ratification along with Amendments.
- i) Showers closing between 2200-0400
- j) Shower increase to £1.00
- k) Shower door damage (Reported to Police)
- l) Memorial Bench Ideas
- m) RBL Wreath
- n) Bouncy Castle in Strand on Sunday's? (Winter)
- o) Memorial grant.
- p) Valuation Tribunal 29/11/22 (Rates)
- q) Strand Hall minutes sent out to council 28/9/22
- r) Letter to houses along River (Council's land)
- s) Welsh Air Ambulance

**9 Oaklands Play Park: Cllr Hammond:**

Report sent to full council 29/9/2022

**10 Working Group Updates/Requests: (These are standing items on the agenda: If no updates for meeting, these will be marked as NFA)**

- a) Strand Hall & Strand Website Working Group Update meeting from 20th September.
- b) Christmas Lights Working Group – **Cllr Waller Update**
- c) Hanging Baskets Working Group – Cllr Waller
- d) Outside Spaces Working Group – **Cllr Hammond (Croeseo Site)**
- e) Events Working Group – **N/a**

**11 Finance**

- a) First Draft Budget sent out to all members
- b) Precept received £35,333 into account.
- c) Standing Order set up from Strand A/c into Main A/c to assist with Utility payments. (£400)?
- d) Spot check required.
- e) Multi-card Spot check Required.
- f) Reduced rate for charity event?
- g) Invoice for Road signs £5527.78
- h) Both A/c reconciled back to zero

	i) Cheque summary to be signed and kept with minutes.
12	<b>Coffee Morning: Cllr Hopkins:</b> 17/12/22
13	<b>Wild Weekends: Cllr Dhaliwal:</b>
14	<b>Groe Toilet Water: Cllr Davies:</b>
15	<b>Resolution – Confidential Matters - “to resolve that the public be excluded from the meeting for the following items of business in section 14 below, in accordance with the Public Bodies (Admissions to Meetings) Act 1960 as there would be disclosure to them of confidential information relating to contractual, legal and personnel content</b>
16	<b>Confidential Matters (Contractual, Legal or Personnel Related)</b>

### Public Speaking Procedure at Council Meetings

Members of the public have the right to speak at Full Council Meetings on any matter identified for discussion on the agenda for the meeting.

Meetings are open to the general public with the exception of Confidential Matters.

The agenda will be published on the Town Council website ([www.builthwellstowncouncil.org.uk](http://www.builthwellstowncouncil.org.uk))

The Town Council welcomes contributions from members of the public, and this protocol sets out the provisions of the Council’s scheme of participation at meetings, consistent with maintaining the orderly conduct of business.

A request for participation in the public session should be submitted, if possible, in writing, to the Town Clerk by 12 noon on the day before the meeting. If you would like to view the meeting virtually, please contact The Clerk on [builthwellstowncouncil@btconnect.com](mailto:builthwellstowncouncil@btconnect.com) or 01982 551568, to discuss the procedure for gaining access to the meeting this way.

A **15-minute** slot will be set aside towards the beginning of each Full Council Meeting to enable up to **four** members of the public to make an individual representation of up to **3 minutes**.

Each representation must be directed through the Chair. The Chair will introduce the individual and invite representations in the following order:

- a) The individual will be asked to identify the item they wish to address the Council on.
- b) Members of the Council with a personal or prejudicial interest should act accordingly.
- c) The individual will be asked to address the meeting.
- d) Each address will be limited to 3 minutes, subject to the discretion of the Chair.

- e) There will be a maximum of four representations per meeting.
- f) Individuals may address the Full Council; however, no dialogue or discussion will be permitted.

**IMPORTANT NOTICE: Laws of slander are extremely strict. If you say something, in public, about a person which is untrue, even if you believe it to be true, you may be at risk of legal action. You should think carefully about any criticisms you make about people in public speaking.**

Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty, and Leadership.