

**BUILTH WELLS TOWN COUNCIL**  
**CYNGOR TREF LLANFAIR-YM-MUALLT**

**Mayor:** Councillor Gwyn Davies  
**Town Clerk:** Louise Hammond

**Council Office**  
Strand Hall  
Strand Street  
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Members of the Town Council are hereby summoned to attend the next meeting of the Builth Wells Town Council, which will be held on **Tuesday 11th May 2021** commencing at **7.00 pm**, at the Strand Hall, Builth Wells.

# AGENDA

1	<b>Apologises:</b>
2	<b>Declaration of Interest: Delcaration of Interest:</b> Reminder to members. A personal Interest is also a Prejudicial Interest because under the objective public perception test ( <i>Para 12(1) of the Members' Code of Conduct</i> ) where you have a personal interest in any business of your authority you also have a prejudicial interest in that business, if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant, that it is likely to prejudice your judgement of the public interest.
3	<b>Minutes:</b> To authorise The Chairman to sign the minutes of the meeting held on 13th April 2021 as being a correct record
4	<b>C.Cllr Pugh Report:</b>
5	<b>Election of Mayor/Chairman &amp; Deputy Mayor/Chairman for 2021/22</b>

Preselection voting procedure by secret ballot prior to AM. candidates will be formally proposed and elected at the AM.

**6 Clerks Report Matters Arising:**

- a) Standing Orders review
- b) Financial Regulations review
- c) A/L July, September, and December
- d) Letters sent to premises who failed bracket testing.
- e) Register of Activities for Annual Council Report set to Cllr's 30/4/21.
- f) War Memorial Update
- g) NatWest are still holding Council Deeds, if they are required it will need signatories and minute references and two Councillors to attend premises with Clerk.
- h) Promotion for public toilets sent out to Cllr's 30/4/21.
- i) Mayors chain box arrived.

**7 Finance:**

- a) Internal Auditor report (sent to all members on 14/4/21)
  - b) AGAR sent to all members on 21/4/21 full update /Sign off.
- Any issues observations or queries regarding Audit or Internal Audit report.

- c) Direct Debit review.
- d) Precept 1<sup>st</sup> Instalment received.
- e) Honorarium Payments
- f) Christmas Lights order £291.60.
- g) Cheque Summary

**April/May**

07/04/21	PHS Hand sanitiser	300044	161.46	150
07/04/21	Strand cleaning	300045	60.50	150
07/04/21	Links Bull Lights	300046	278.15	Open spaces Act 1906 ss 9 &10
07/04/21	Cllr Allowance	300047		Regulations 2003
07/04/21	Healthmatic	300048	1343.12	Act 1936 s.87
12/04/21	salary	300049		150
12/04/21	RBS Rilatas	300050	672.00	150

DATE	PAYEE	REFERENCE	AMOUNT	SECTION
14/04/21	L Jenkins Refund <b>Strand A/C</b>	300001	430.00	150
14/04/21	Pure Solutions	BACS	1677.06	150
14/04/21	HOWLTA	BACS	18.00	150
19/04/21	Coffee, tea	300051	7.60	150
26/04/21	Website Updates	300052	90.00	150
26/04/21	Cllr Training	300053	50.00	150
26/04/21	HMRC	300054	88.67	150
26/04/21	PTP Bench Wood	BACS	188.24	Open spaces Act 1906 ss 9 &10
26/04/21	JRB Enterprise	BACS	220.80	Open spaces Act 1906 ss 9 &10

	01/05/21	Salary	BACS		150
	01/05/21	Tube for Xmas lights	300055	18.92	Sec 145
	01/05/21	Fattorini's	300056	400.19	150
	01/05/21	Electrics testing & Dryer	300057	614.40	Sec 145
<b>8</b>	<b>Planning:</b> a) Ref 21/0666/HH b) Ref 21/0688/HH				
<b>9</b>	<b>Bike Bash:</b> Cllr Waller				
<b>10</b>	<b>School Crossing:</b> Cllr Hammond				
<b>11</b>	<b>Correspondence:</b> a) Thank you letter from High Sheriff. b) Thank you letter from School for donation. c) Letter from Fay Jones (MP) d) Email regarding toilets e) Speed Watch scheme Llanelwedd (donation for equipment)				
<b>12</b>	<b>Benches:</b> Cllr Davies				
<b>13</b>	<b>Hanging baskets:</b> Cllr Davies				
<b>14</b>	<b>Councillors Report/Updates</b>				
<b>15</b>	<b>Mayors Report:</b> a) Resignation of Cllr				

**Louise Hammond**  
Town Clerk  
Council Offices  
The Strand Hall  
Builth Wells  
Powys LD2 3AA  
Tel No: 01982 551568

**Signed by Town Clerk:**

### **Public Speaking Procedure at Council Meetings**

The following criteria should be followed:

- a) If there are several members of the public in attendance, each address would be limited to 3 minutes per person.
- b) All questions and answers addressed through the Chair.
- c) If on the same topic, then two people to represent the whole group.
- d) May put any relevant question to the Council or Town Councillor.
- e) There will be no discussion in answering the question from either party.
- f) Where the six-month rule applies the question may be put, and an answer shall be given providing it had already been discussed.